

Tonasket City Council Agenda
Tuesday, June 9, 2020
7:00 pm

VIRTUAL ZOOM MEETING ID # 837 6547 3796
PHONE # 1-253-215-8782

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Approval of the Agenda
- 5) Appointment of Mayor----**Requires Action**
- 6) Kurt Danison—Six Year Transportation Plan discussion
- 7) Public Comment
- 8) Unfinished Business
 - a) TranGo-----Approval of bus shelters and signs in certain areas on the public right-of-way. **Requires Action**
 - b) Approve Purchase of Radar signs---**Requires Action**
 - c) Report on Stop signs—Street Committee
- 9) Mayor/Council/Committee Reports
- 10) New Business
 - a) Request from Census Committee to hang banner at 4 way Stop on 4th and Western (The dimensions are 30-ft. x 3-ft., two-sided 18-oz. vinyl, welded edging, grommets in corners & along edges with 32 UV cable ties.) **Requires Action**
- 11) Miscellaneous and Correspondence
- 12) Consent Agenda: Minutes of the previous meeting, the May Payroll and the June Bills
- 13) Adjournment

Minutes of the Tuesday, May 26th, 2020 Tonasket City Council Meeting

Present: Councilmembers Kriner, Levine, McMillan, Ritter and Weddle

Staff: Johnson, Booher, Hawley

The meeting was called to order at 7:02 pm and the pledge of allegiance was given by all.

Mayor Pro Tem Kriner took a few minutes and informed the Council that Dennis Brown has resigned as Mayor effective today, May 26th, 2020 at 1:00 pm.

Roll call was taken and all Councilmembers were in attendance.

Motion to approve the agenda as written. M/McMillan, S/Weddle. Motion carried 5:0.

Lauri Jones, Community Health Director was in attendance to discuss COVID 19. Lauri has reported the County has applied for partial Phase 2 variance. Long Term Care facilities are doing a great job and there are no COVID cases at those facilities. There were a few questions regarding contact tracing, which the County does in most types of diseases anyway, however, during the COVID 19 health crises it won't be at the detail as rumored. People were concerned they would have to write down their names when entering a business/restaurant. Also, there was discussion regarding Farmers Markets and what should be required at these sites. Lauri suggested contacting Patrick Dunn with the Health District to find out the requirements.

Kurt Danison Report:

- Kurt stated it is time for the Six Year Transportation Plan. The Plan has been included in the Council Packet for this meeting and he asks the Council to review for the first meeting in June.
- Kurt reported that SPVV Landscape is working on the conceptual drawings for Chief Tonasket Park. The drawings will be coming to Council for review. However, the project cannot be completed until we hold an actual public meeting.
- Still working on the Chief Tonasket park access south of town.
- There is a small grant program for businesses through the Economic Alliance.
- Discussion of broadband with Okanogan PUD and potential retail service.

Public Comment:

- Jen Ward
Inquired if the Six Year Transportation Plan spreadsheet will be available on line.

Unfinished Business

There was discussion on the status of the Old Police Department Building. The Public Safety Committee will be handling it as time allows. They will be contacting the Sheriff's Office to see if there are any items the Sheriff's Department could be using.

Motion to approve the Interlocal Agreement Relating to Salary, Benefits, Training and Travel costs Associated with Building Official/Permit Administration Services. M/Kriner, S/Levine. Motion carried. 5:0.

TranGo Update

- Brent Timm was on the phone and stated a proposal for potential new bus stops has been sent to the City. The Clerk will forward those to the Council for review.

There was a discussion on the possible placement of stop signs on Joseph Avenue and Second St. and also on Second St. near Little Learners Park. The Street Committee will review and possibly have a recommendation for the next meeting.

The purchase of the radar signs will be scheduled for the next Council meeting. There was a question about on going subscription costs.

Councilmember Weddle updated the Council on the Food Bank. The volunteers have been working very hard at least 4-5 days per week. Weddle thanked all of the volunteers.

Motion to approve final payment to Mallett Sheet Mallett in the amount of \$2,388.71. M/Levine, S/Weddle. Motion Carried. 4:1. Ritter voted no.

Motion to approve the addition of \$78.00 to the contract with Timberline Construction for the City Shop Roofing Project due to the change in the sales tax rate. M/Ritter, S/McMillan. Motion carried. 5:0.

Department Head Reports

Attwood

- The City Clerk asked the Council if they wished to extend Resolution 2020-06, pertaining to late fees etc. on water/sewer accounts.

DRAFT

DRAFT

- Motion to extend the provisions of Resolution 2020-06 until June 26, 2020. M/Ritter, S/Weddle. Motion carried 5:0.
- Reported the Assembly of God Church was very happy about their out door service and continued it to the next Sunday—no complaints!

Johnson—No report

Sheriff Hawley

- Reported things are remaining steady.
- June 6th, the Tonasket High School will be having a drive through town event for the High School Seniors.
- Sheriff Hawley stated if the City has concerns about certain areas to contact the Department, Deputies Malone and Covarrubias are more effective than stop signs.

Booher

- Working on the two concerning buildings in town.
- Sheriff Hawley informed the Building Official, don't hesitate to contact him if he needs assistance.

Mayor/Council/Committee Reports

Weddle

- Apologize to Jen Ward—left her off the Food Bank thank you list!
- Committee's haven't met.
- Economic Alliance Grant—100% of the grant will go to a Tonasket business if requested. Next round is June 10th.

McMillan

- Great gathering on Memorial Day organized by Bob Penney, very patriotic.
- Is Concerned with the revenue crunch
- The citizens are restless—would like to see the parks open.

Levine

- Memorial Day was awesome, Legion held the graveside ceremony.
- 30 people on the corners of downtown organized by Bob Penney for Memorial Day.
- Are the Parks going to open?
- 3 on 3 Basketball tournament coming up.
- Father's Day Fly in Cancelled.

Ritter

- Have already touched on the Park Plan.
- Parks and Pool Under Governors Guideline—City does not have the staff or means to keep up with many items this may require.
- The Pool may not open at all.
- Will be going to the old PD building at 10 on Saturday and will make an effort to catalog items.

Kriner

- Continue to review revenues

New Business

Motion to set the Public Hearing on the 2021-2027 Six Year Transportation Plan during the regular City council meeting on June 23, 2020. M/Ritter, S/McMillan. Carried 5:0.

Motion to adopt Ordinance #813, budget amendment increasing the wages for the City Superintendent and the City Clerk-Treasurer. M/Ritter, S/Kriner. Motion carried. 5:0.

Motion to table Resolution 2020-12. M/Levine, S/McMillan. Carried 5:0.

There being no further business the meeting was declared adjourned at approximately 9pm.

Alice J. Attwood, Clerk-Treasurer

Council Memo
Tuesday, June 9, 2020

VIRTUAL ZOOM MEETING ID # 837 6547 3796
PHONE # 1-253-215-8782

TO: Mayor Pro Tem and City Councilmembers

FROM: City Clerk-Treasurer

I have included the RCW's pertaining to the appointment of a Mayor after the position has been vacated. The position can be filled by an incumbent Councilmember.

Nominations can be made by the Councilmembers and then a vote would be taken.

If a Mayor is appointed at this meeting I would recommend advertising for the vacant Council position. **Suggested Motion: Move to advertise for the vacant Council position and to review the applications and interview applicants at the July 14th regular City Council meeting.**

Kurt Danison would like to review the Six Year Transportation Plan with the Council. If there are revisions you would like to make now is a good time. The Public Hearing is at the June 23rd Council meeting.

The TranGo proposal for bus shelters and bus stops is included in the packet. Approval of this requires action. **Suggested Motion: Move to allow TranGo to proceed with the bus stop/shelters located _____.**

The radar signs are on the agenda again for approval. I have contacted Elan City, the company that sells this radar sign and there is no subscription fee with the software (as stated on the quote). **Suggested Motion: Move to approve the purchase of the 3 Elan City Radar Speed Signs.**

I have placed the stop sign subject on the agenda again for the Street Committee in case they have been able to meet and have a recommendation for new signage. If the Committee and Council wish to proceed then staff would be directed to amend the appropriate ordinance.

A local Census Committee has asked if they could hang a banner on 4th and Western Ave. I have included the dimensions, and it will have to be over 14 ft. high so semi-trucks will not hit it. **Suggested Motion: Move to allow the local Census Committee to hang the census banner at the corner of 4th and Western Ave.**

Correspondence: a letter from the Health Department regarding Okanogan County entering Phase 2.

I have also included a revenue comparison, expenditure comparison and the Cash and Investments Activity for your review.

RCW 35A.12.050**Vacancies.**

The office of a mayor or councilmember shall become vacant if the person who is elected or appointed to that position fails to qualify as provided by law, fails to enter upon the duties of that office at the time fixed by law without a justifiable reason, or as provided in RCW **35A.12.060** or **42.12.010**. A vacancy in the office of mayor or in the council shall be filled as provided in chapter **42.12** RCW. An incumbent councilmember is eligible to be appointed to fill a vacancy in the office of mayor.

[**2008 c 50 § 4**; **1994 c 223 § 32**; **1967 ex.s. c 119 § 35A.12.050.**]

RCW 42.12.070

Filling nonpartisan vacancies.

A vacancy on an elected nonpartisan governing body of a special purpose district where property ownership is not a qualification to vote, a town, or a city other than a first-class city or a charter code city, shall be filled as follows unless the provisions of law relating to the special district, town, or city provide otherwise:

(1) Where one position is vacant, the remaining members of the governing body shall appoint a qualified person to fill the vacant position.

(2) Where two or more positions are vacant and two or more members of the governing body remain in office, the remaining members of the governing body shall appoint a qualified person to fill one of the vacant positions, the remaining members of the governing body and the newly appointed person shall appoint another qualified person to fill another vacant position, and so on until each of the vacant positions is filled with each of the new appointees participating in each appointment that is made after his or her appointment.

(3) If less than two members of a governing body remain in office, the county legislative authority of the county in which all or the largest geographic portion of the city, town, or special district is located shall appoint a qualified person or persons to the governing body until the governing body has two members.

(4) If a governing body fails to appoint a qualified person to fill a vacancy within ninety days of the occurrence of the vacancy, the authority of the governing body to fill the vacancy shall cease and the county legislative authority of the county in which all or the largest geographic portion of the city, town, or special district is located shall appoint a qualified person to fill the vacancy.

(5) If the county legislative authority of the county fails to appoint a qualified person within one hundred eighty days of the occurrence of the vacancy, the county legislative authority or the remaining members of the governing body of the city, town, or special district may petition the governor to appoint a qualified person to fill the vacancy. The governor may appoint a qualified person to fill the vacancy after being petitioned if at the time the governor fills the vacancy the county legislative authority has not appointed a qualified person to fill the vacancy.

(6) As provided in chapter **29A.24** RCW, each person who is appointed shall serve until a qualified person is elected at the next election at which a member of the governing body normally would be elected. The person elected shall take office immediately and serve the remainder of the unexpired term.

[2013 c 11 § 89; 2011 c 349 § 28; 1994 c 223 § 1.]

NOTES:

Effective date—2011 c 349 §§ 10-12, 27, 28, and 30: See note following RCW **29A.24.171**.



T. 509.557.6177
F. 509.315.2548
okanogantransit.com

TO: Mayor
City Council Member
City Public Works Department
FROM: Brent Timm, Operations Manager
DATE: May 26, 2020

Okanogan County Transit Authority (TranGO) provides public transportation services throughout Okanogan County. In order to better accommodate riders and provide professional service, TranGO would like to install shelters and bus stop signs for passengers to wait for the bus.

Within the City of Tonasket, TranGO would like permission to place bus shelters and signs in the following locations on the public right-of-way:

- **Shelter & Sign** – On the South West corner of 1st Street and Whitcomb Ave. (This location has not been surveyed but we will supply a copy of the survey when it is completed.) This stop would replace the current location of 3rd Street by the PUD Building. In order to accommodate this location, we would need to install a concrete pad for the placement of a shelter and large enough to accommodate loading/unloading mobility devices with the ramp of the bus between the sidewalk and the curb. This location would also require a “No Parking Zone” that would accommodate two 30’ buses between the entrance of North Valley Extended care and 60’ to the East (towards Whitcomb Ave). (See attached picture.) This location would serve as a transfer point between Oroville/Tonasket Route and Tonasket/Okanogan Route.
- **Shelter & Sign** – Highway 97 & Delicious Street (in front of Beyer’s Market). This stop would serve passengers for grocery shopping and attending the Farmer’s Market to and from north of Tonasket.
- **Sign** – 4th Street and Henderson Ave. This stop serves a number of residents attending Wenatchee Valley College or employed in Omak.
- **Sign** – 6th Street south of Superior Auto Parts. This is a pickup location for travelers wishing to board the bus from the south end of the City.

After the placement of shelters, TranGO is committed to keeping the bus stop shelters clean of garbage and all up-keep. We feel that having bus stop shelters and signs will help maintain passengers in the desired locations while waiting for the bus to arrive and will keep the area around those locations cleaner.

All materials will be provided by TranGO. We have used an interagency agreement in the past to install bus stop signs in other Cities and could do the same for the shelters if this is something that the City would like to do; if not, TranGO is prepared to contract this out.

**This proposal replaces the previously submitted proposal dated October 21, 2019.*

Proposed Shelter & Sign location—1st Street and Whitcomb Ave.

The blue line indicates the proposed “No Parking Zone” that we would need to accommodate the two buses that would serve this location between the Oroville/Tonasket Route and the Tonasket/Okanogan Route.



Sign Placement—
On 6th Street south of
Superior Auto Parts



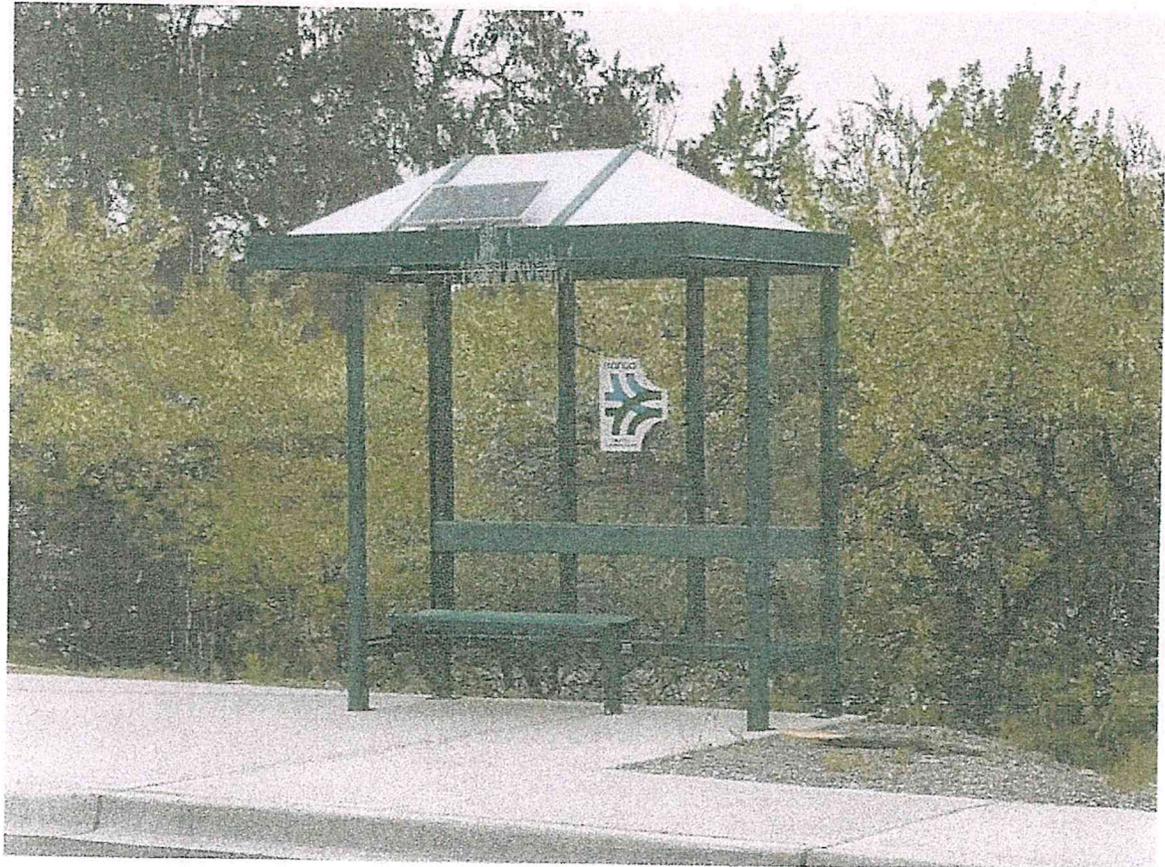
Shelter/Sign Placement—

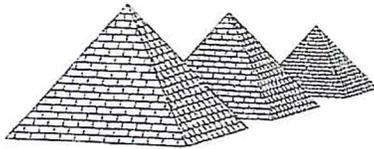
Highway 97 & Delicious Street (In front of Beyer's Market). This stop would serve passengers for grocery shopping and attending the Farmer's Market to and from north of Tonasket.



Shelter/Sign Placement—

4th Street & Henderson Ave. This stop serves a number of residents attending WVC or employment in Omak area.





Precision
Structural
Engineering, Inc.

STRUCTURAL ENGINEERING CALCULATIONS FOR HANDI- HUT SHELTER

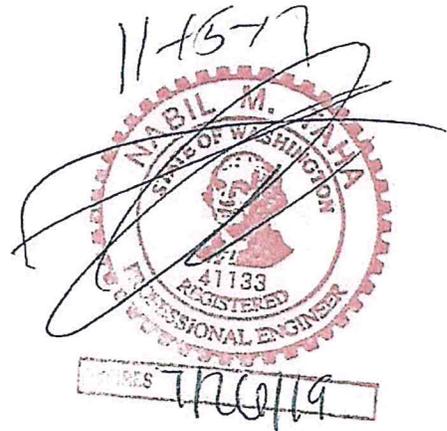
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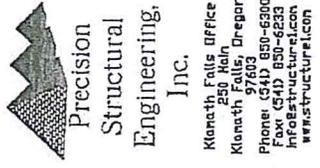
PROJECT LOCATION: Okanogan County, WA

PSE PROJECT NUMBER: Handi Hut 217-36

DATE: November 4th, 2017

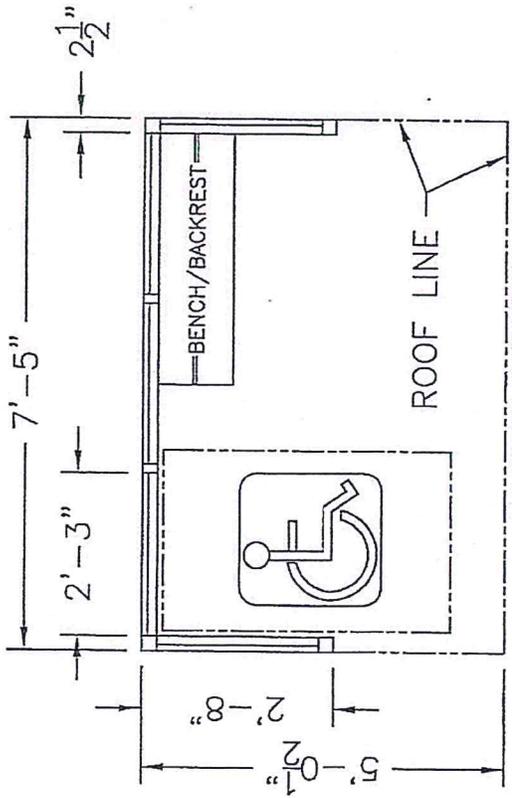
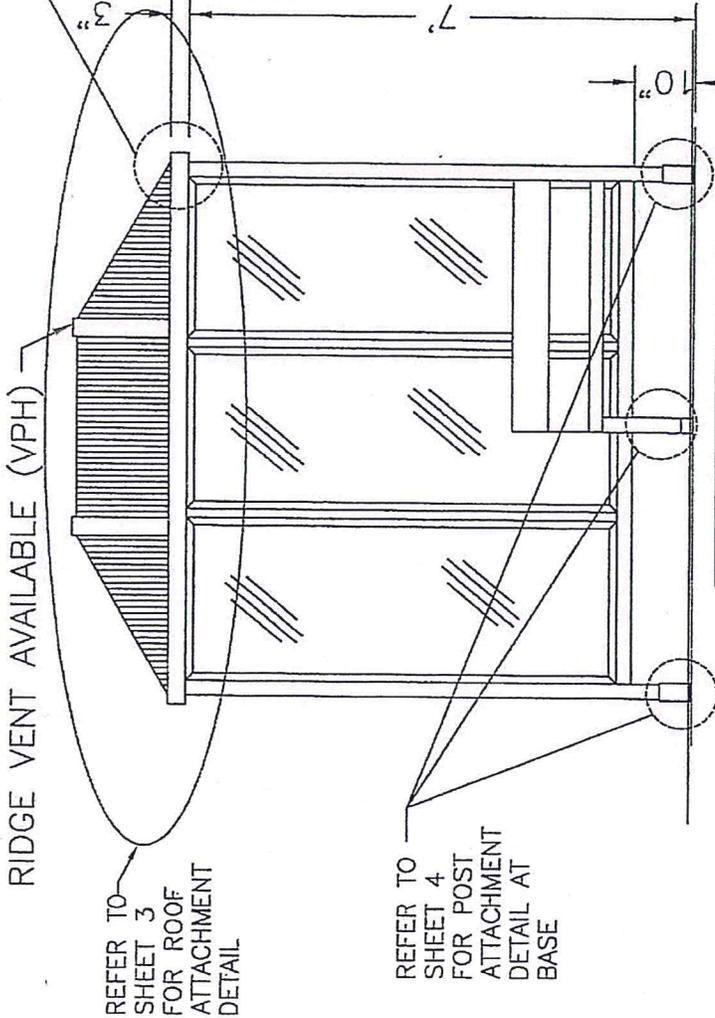
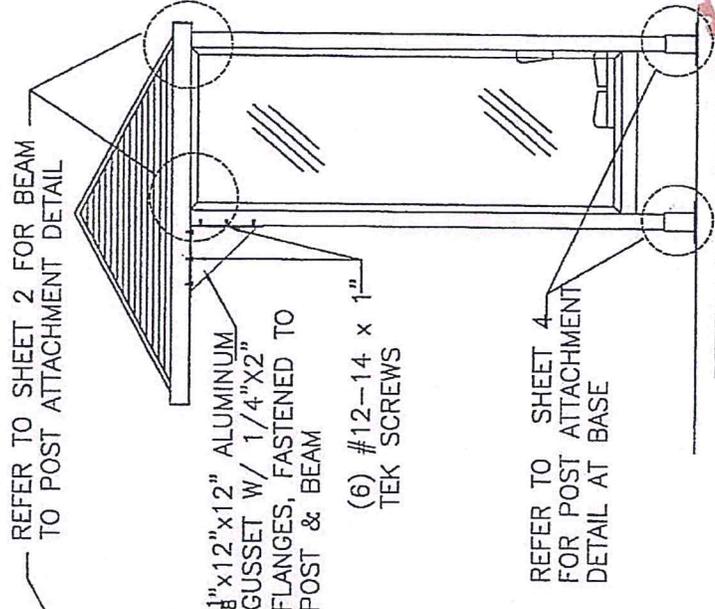
BY: Nabil Taha, Ph.D., P.E.





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info@structural.com
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PSE, PROJECT #:
Handi Hut 217-36

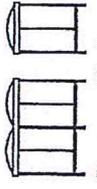


37367 TRANGO
MODEL #3-1P



ALUMINUM: 6063-T52
FINISH: GREEN POWDER-COAT
GLAZING: 1/4" CLEAR TEMPERED GLASS
ROOF PANELS: 1/4" WHITE TWIN WALL POLYCARBONATE
BENCH/BACKREST: EXTRUDED ALUMINUM

POLY HIP ROOF
PASSENGER SHELTER

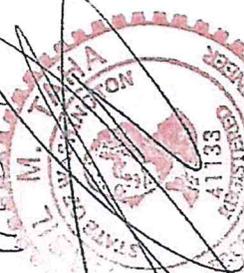


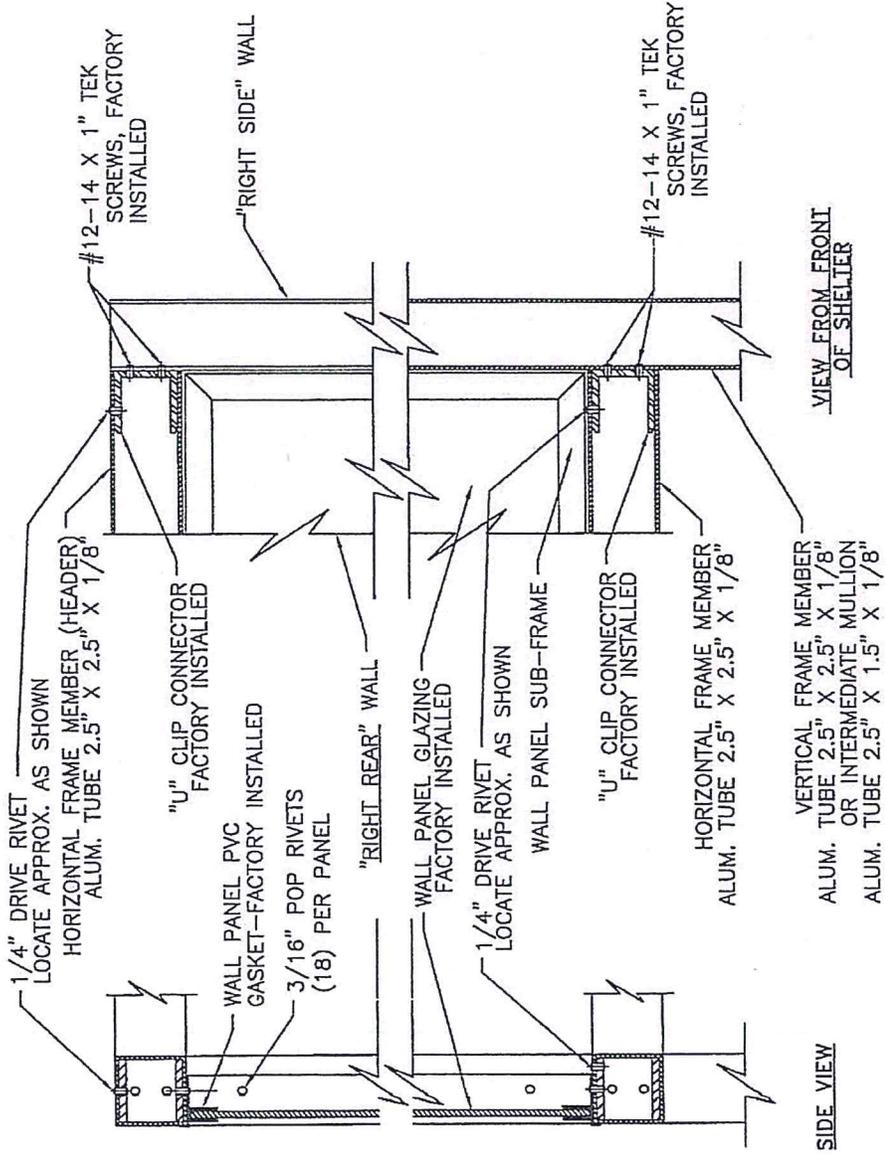
handi-hut inc. PH: 800-603-6635

SHEET 1

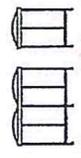
RECOMMENDED PAD SIZE-9'-6" X 7'-0" X 6" THICK MINIMUM


 Precision
 Structural
 Engineering,
 Inc.
 Newark, N.J. Office
 Newark, N.J. Office
 Princeton, N.J. Office
 Philadelphia, Pa. Office
 Pittsburgh, Pa. Office
 Raleigh, N.C. Office
 San Francisco, Calif. Office
 Seattle, Wash. Office
 St. Louis, Mo. Office
 Tampa, Fla. Office
 Washington, D.C. Office
 755-1 PROSODY A
 Handi-Hut 217-36

114577

 EXPIRES 7/26/19



WALL PANEL CONNECTION DETAIL
 TYPICAL FOR ALL
 WALL PANEL CONNECTIONS



handi-hut inc. 3 GRUNWALD ST. CLIFTON, NJ 07013
 973-614-1800 FAX: 973-614-8011

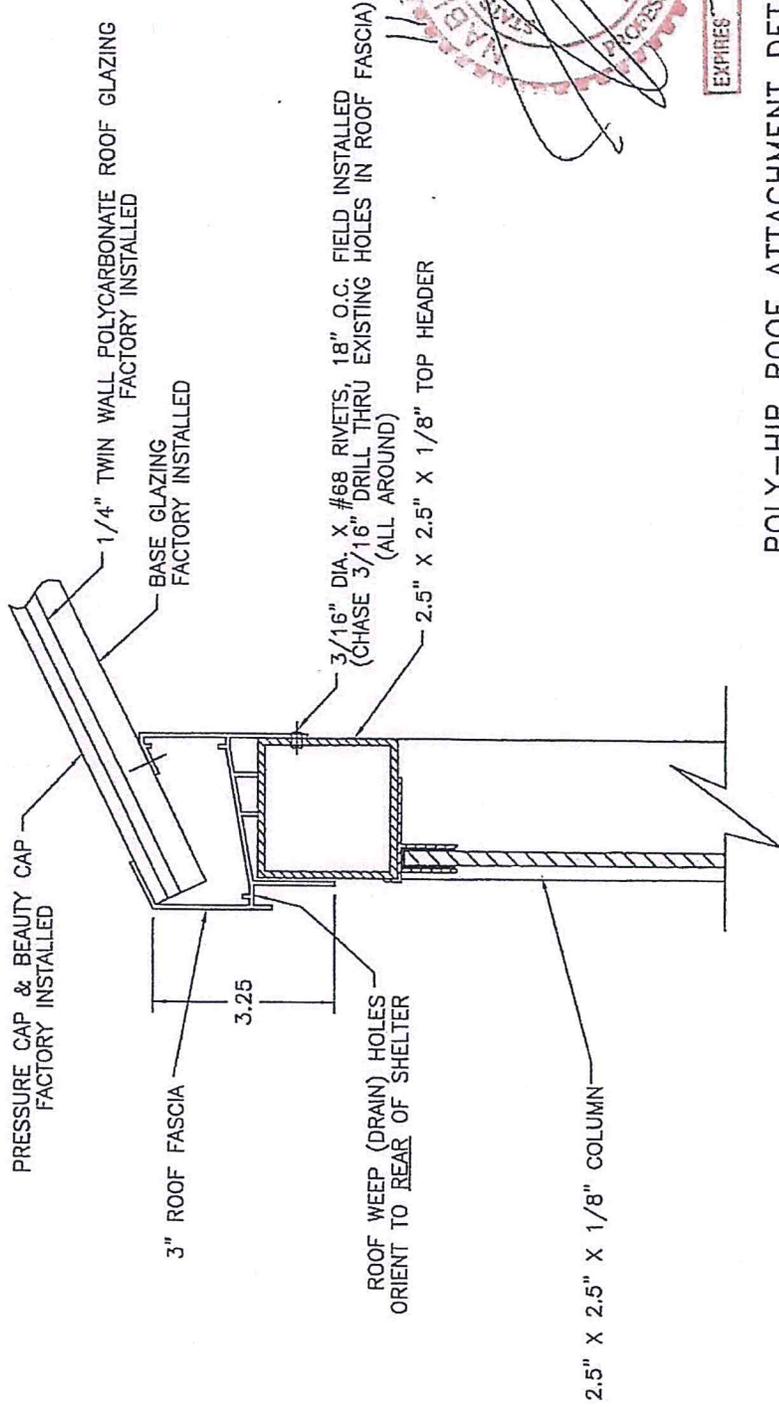
SHEET 2



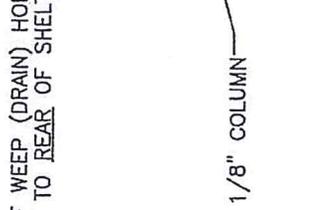
Precision
Structural
Engineering,
Inc.

Kenneth Falls Office
200 Main
Kenneth Falls, Oregon
Phone: 503-836-6300
Fax: 503-836-6301
www.precision.com

PSE, PROJECT #:
Handi Hut 217-36

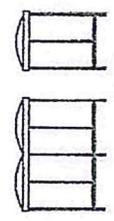


11-15-19



EXPIRES 7/26/19

POLY-HIP ROOF ATTACHMENT DETAIL
3" FASCIA



handi-hut inc. 3 GRUNWALD ST. CLIFTON, NJ 07013
973-614-1800 FAX: 973-614-8011

SHEET 3



Precision
Structural
Engineering,
Inc.

Klamath Falls Office
230 Main
Klamath Falls, Oregon
97603
Phone: (541) 850-6300
Fax: (541) 850-6839
info@structurel.com
www.structurel.com

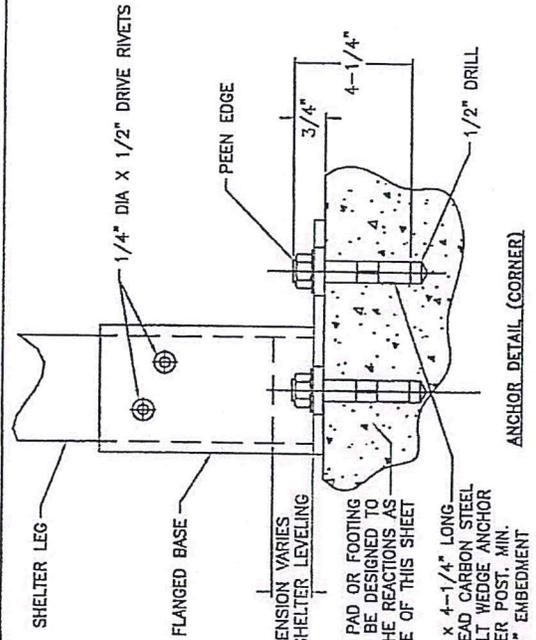
PSE, PROJECT #:
Handi Hut 217-36

11-57
11-20-19



SHEET 4

handi-hut inc. 3 GRUNWALD ST. CLIFTON, NJ 07013 873-614-1800 FAX: 873-614-8011	
TITLE	STANDARD ANCHORING DETAILS
SIZE	FSCH NO.
SCALE	DWG NO. MODEL #3-1PH
	RSY
	SHEET



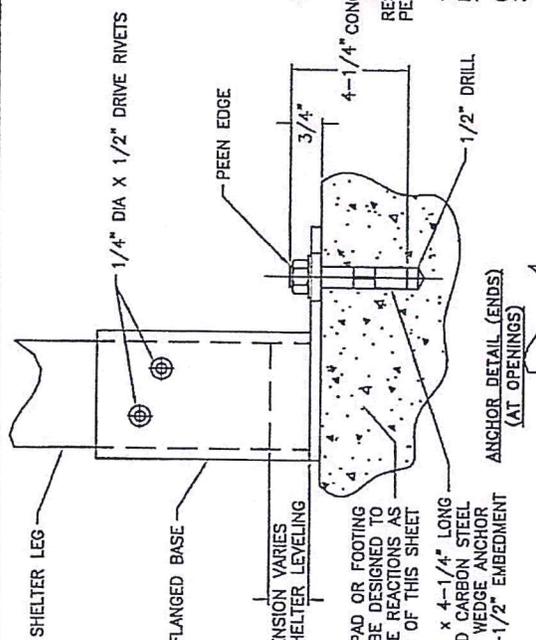
ANCHOR DETAIL (CORNER)

FOOTING REACTIONS

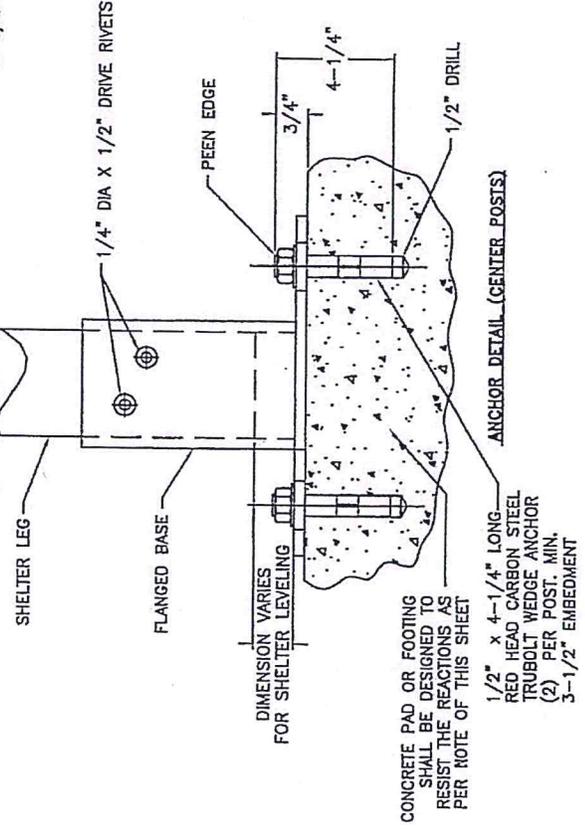
The owner/user should use the services of a local licensed engineer to design the concrete pad or footing to support the following loads:

Dead load = 250 lbs
Roof Snow Load = 1,250 lbs
Wind Load (down) = 1,000 lbs
Wind Load (up) = 1,000 lbs

The above are the reactions due to the basic un-factored loads according to ASCE7-10



ANCHOR DETAIL (ENDS)
(AT OPENINGS)



ANCHOR DETAIL (CENTER POSTS)

CONCRETE PAD OR FOOTING SHALL BE DESIGNED TO RESIST THE REACTIONS AS PER NOTE OF THIS SHEET

1/2" x 4-1/4" LONG
RED HEAD CARBON STEEL
TRUBOLT WEDGE ANCHOR
(2) PER POST. MIN.
3-1/2" EMBEDMENT