

Tonasket City Council Agenda

Tuesday, July 14, 2020

7:00 pm

**VIRTUAL ZOOM MEETING ID #873 8600 7714**

**PHONE #1-253-215-8782**

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Approval of the Agenda
- 5) Public Comment
- 6) Kurt Danison Report
- 7) Councilmember Applications
- 8) Unfinished Business
- 9) Mayor/Council/Committee Reports
- 10) New Business
  - a) Approve Notice of Award to Central Washington Asphalt for Airport Project  
In the amount of \$463,987.52 and authorize contract be sent to CWA for signature  
and submittal of proper paperwork
  - b) Resolution 2020-16 declaring property surplus
- 11) Miscellaneous and Correspondence
- 12) Consent Agenda: Minutes of the previous meeting, the June Payroll and the July Bills
- 13) Adjournment

**Mayor's Ground Rules**

**R** Responsible for your own feelings  
**E** Educated, energy, use ears, equal time to speak  
**S** Sincere, solutions, sharing what we know beyond this room  
**P** Patience, perception, Pass (if not ready to respond, participation playful, practical  
**E** Experts of ones own experience, enthusiastic, engaged  
**C** Courteous, constructive, communication, create  
**T** Truthful, tolerance, trusting

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Council Memo  
For Tuesday July 14, 2020

7:00 pm

**VIRTUAL ZOOM MEETING ID #873 8600 7714**  
**PHONE #1-253-215-8782**

1) Call to Order

TO: Mayor and Councilmembers

FROM: City Clerk-Treasurer

Kurt Danison asked to be on the agenda to give a report.

Councilmember Applications: So far there are two applications for the vacant Council position. The Council can go ahead with the interviews although if the Council wanted an executive session that would be difficult at this time due to the meeting via zoom. The Council can interview the applicants via zoom during the meeting and make a decision at that time or the decision can be delayed until a later meeting date. Meetings may be in person later, however that is unknown at this time. Action will be required if the Council would like to vote on the position. **Suggested Motions: I move to appoint \_\_\_\_\_ to Council position #5. OR I move to delay the appointing of a person to the vacant Council position until \_\_\_\_\_.**

The City has been awarded the funds in the amount of \$493,935.00 for the Airport Project. The council can proceed with awarding the bid to Central Washington Asphalt for the project. **Suggested Motion: I move to award the bid for the Tonasket Airport Runway Rehabilitation Project to Central Washington Asphalt in the amount of \$463,987.52 and authorize the Mayor to sign the Notice of Award and applicable documents (such as the contract when returned), authorize the contract be sent to CWA for signature and submittal of proper paperwork.**

Resolution 2020-16—surplus property. The Public Safety Committee has gone through items at the old Police Department and these items have not yet been declared surplus. **Suggested Motion: I move to adopt Resolution 2020-16 declaring the items on Exhibit A as surplus to the city needs \_\_\_\_\_.**

Mayor Kriner has asked me to remind you to please review the Council Rules that were adopted last year and also review the Jurassic Parliament Cheat sheet to help the Council meetings run smoother and professionally.

Mayor Kriner has also set some ground rules as shown on the bottom of the agenda.

DRAFT

Minutes of the Regular City Council Meeting Tuesday, June 23, 2020 \*\*DRAFT\*\*

**Present:** Mayor Kriner and Councilmembers Levine, Ritter, McMillan and Weddle

**Staff:** Attwood, Johnson, Miller and Hawley

The meeting was called to order at 7:08 pm and the pledge of allegiance was given by all.

Roll call was done and all members were in attendance except McMillan who arrived late.

**Motion to approve the agenda.** M/Levine, S/Weddle. Carried 3:0.

**Motion to approve the minutes of the previous meeting June 9, 2020 and the special meeting May 27, 2020.** M/Ritter, S/Weddle. Carried 3:0.

**Yuribia Obeso – promoting the Census.** Yuribia was present to inform the Council about the importance of everyone filling out their Census forms. She has been putting up flyers and joined with Montie Smith to help spread the word. It was suggested that the City could put a note on the water/sewer bills as a reminder. Councilmember Weddle said that a banner would be put up on the Food Bank roof in the next few days. The deadline for completing the Census has been extended until Oct. 31, 2020 and can be done online or by mail.

**Public Comment**

- **Patti Hill** – asked if there was any follow-up to her question last meeting concerning TranGo and Councilmember Weddle stated it was still in discussion. She also asked if opening the pool has been discussed and was informed only in committee.

**This meeting has been advertised as a Public Hearing on the Six Year Transportation Improvement Plan.** The Mayor opened the Public Hearing and read the hearing protocol. Kurt Danison explained the changes in the revised draft. Councilmember Ritter was very vocal that changes were made to the plan that had not been shared with City Council. She also voiced her frustration that a meeting regarding the STIP had been held that was last minute and that Councilmember Levine was unable to attend, although Councilmember Weddle was in attendance. Councilmembers Levine and Weddle are Committee members of the Street Committee and commented on the changes made to the document. There was much discussion on the short notice of the Street Committee meeting that discussed possible changes to the draft plan. After all comments, the Mayor closed the public hearing.

**Unfinished Business**

**Old Creamery proposal to install loading/unloading zone.** Debbie and Gary Panther were present to discuss the problems they have had with the stores back entrance being blocked. She has asked the Council to put a loading/unloading zone in that area. Mayor Kriner asked the Street Committee to look into it and report back at the next Council meeting.

**Resolution 2020-06 regarding water/sewer late fees possible extension.** Clerk Attwood reported that Governor Inslee has extended his proclamation until the end of July and it does not allow late fees to be charged.

**Motion to approve extending Resolution 2020-06 to align with Governor Inslee's Proclamation 20-20 until the end of July.** M/Levine, S/McMillan. Carried 4:0.

**Department Head Reports**

**Johnson**

- Public Works have been busy with normal summer work.

**Hawley**

- Went over the monthly report given to the Council.
- One of the vehicles had an incident with a deer.
- Met with the Public Safety committee and it was very productive.

DRAFT

#### Attwood

- None

#### Mayor/Council/Committee Reports

##### Mayor

- Asked if Councilmembers would be interested in assigning a committee chair. Council prefers to not have a committee chair.
- The Council vacancy has been advertised.
- Discussed the burn ban and fireworks in the City.

##### Levine

- Heart goes out to businesses that are struggling during COVID.
- Asked when the parks and pool might be open. People would like to have the parks open.

##### McMillan

- Has been talking with people concerned about the noise of the dumpsters being emptied on Seventh St. and wondered if Upper Valley Disposal could change their pick-up times.
- The quarterly safety meeting was productive and some of the surplus Police Department items will be going to the Sheriff's.

##### Ritter

- Reported the Quarterly meeting with Sheriff Hawley went well.
- Met with Park & Rec and discussed opening the pool. There was much discussion on what will be required of the pool staff to open.

##### Weddle:

- Talked with Family Health operation manager about the possibility of TranGo having a bus stop. They hope to have a meeting with all parties.
- Will be attending the AWC online conference tomorrow.
- The person that wants to paint the City Hall/Library sign is ready. They would like to remove the sign to paint it. Clerk Attwood stated to please ask them to let City Hall know when they are ready.

**Motion to continue the Council meeting past 9:00 pm.** M/Levine, S/Ritter. Carried 4:0.

#### New Business

**Motion to approve Ordinance #814 regarding stop signs on Joseph Avenue.** M/McMillan, S/Weddle. Carried 4:0.

**Resolution 2020-13 regarding Cares Act Funds.** Clerk Attwood informed the Council that the City could receive \$33,300 to help with costs associated with COVID. She would like to make the City Hall office safer and install a roll up window and have a key lock door. She would also like to extend the space so that the staff working in the front could keep a six-foot distance.

Mayor Kriner asked the Council to go around with their recommendations.

- Councilmember Levine suggested that there be an improvement in communication for the council room.
- Councilmember McMillan thought we should move forward.
- Councilmember Ritter stated she was against fixing City Hall and would not support it because the Public Works roof has not been finished yet. Mayor Kriner informed her that the funds can only be used for COVID projects and the roof project is not COVID related.
- Councilmember Weddle asked Superintendent Johnson if the Public Works had any COVID needs and he stated not that he could think of. She agreed that once we get a quote that we need to go forward with the renovations.

Councilmember Levine asked if there was a time line and Clerk Attwood stated it must be used by October.

**Move to table the discussion on Resolution 2020-13, the Cares Act Funds, until the next Council meeting to allow staff to get an estimate in regard to audio, video and the City Hall renovation.** M/Levine, S/Weddle. Carried 3:1, Ritter voted no.

DRAFT

Motion to approve Resolution 2020-14 Tonasket Airport Land Lease. M/Levine, S/Wedde.  
Carried 4:0.

Motion to approve Resolution 2020-15 the Six Year Transportation Improvement Plan as presented. M/McMillan, S/Levine. Carried 4:0.

**Miscellaneous and Correspondence** – Clerk Attwood let Council know that the Consumer Confidence Report is included in the Council packet and will be included with the June water/sewer bills.

There being no further business the meeting was declared adjourned at 9:26 pm.

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Alice J. Attwood, Clerk-Treasurer

# City Council Application Form

To qualify for this position you must currently be a registered voter in, and have resided within the City of Tonasket continuously for the past year.

Applicant's Name: THOMAS BARNETT  
Physical Address: 128 N TONASKET AVE How Long: 2 1/2 years  
Mailing Address: 128 N TONASKET AVE, TONASKET WA 98855  
Work Phone: 509-846-3474 Home Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-Mail: thombarnett@gmail.com

Statement of interest (use reverse side of form if necessary):

To help my community, like I've done before during my two years of AmeriCorps. We had several successful projects such as the comm. garden and the park on Astorine Ave.

Brief personal biography (or attach resume):

I went to T.E.S., T.M.S. & T.H.S. for 12 years, most of which I lived on 4th & Astorine. I left after AmeriCorps (2000), moved to Kirkland where I worked for Ingersoll Insurance, moved back to attend

Professional licenses/training:

Applicant's Signature:  Date: 06/17/2020

.....  
*For Office Use Only*

Date Received: 6-17-2020 By: aga Note Any Attachments: 1  
Length of Residency: 2 1/2 Registered Voter: Yes  No

I earned my A.A.S. @ WVC. then moved to Cheney to attend E.W.U.  
where I studied Computer Science, Mathematics and business.  
I moved back to Tonasket in <sup>2014</sup>~~2015~~ to raise my three stepdaughters.

# City Council Application Form

To qualify for this position you must currently be a registered voter in, and have resided within the City of Tonasket continuously for the past year.

Applicant's Name: Roger Tesch  
Physical Address: 626 S. Whitcomb Ave. How Long: 3+ years  
Mailing Address: P.O. Box 767 Tonasket, Wa 98855  
Work Phone: (360) 916-7469 Home Phone: X Fax: X  
E-Mail: retesch@comcast.net

Statement of interest (use reverse side of form if necessary):  
See reverse - Attachment #1

Brief personal biography (or attach resume):  
See reverse - Attachment #2

Professional licenses/training:  
Journeyman Bricklayer / Class 8 CDL Truck Driver / Completed Residential home inspection training / licensed Real Estate Broker / Food Handlers Card.

Applicant's Signature: Roger Tesch Date: July 7, 2020



**For Office Use Only**

Date Received: 6-7-20 By: aga Note Any Attachments: 2  
Length of Residency: 3+ Registered Voter: Yes  No

attachment #1

A question I've asked myself many times since moving here is what can I do to help make a difference in Tonasket for the residents and businesses.

There are many challenges and issues facing this community and I want to see us prosper and succeed today and into the future.

Early on in my life there were 3 things that were very important to me, Honesty, Integrity, and Professionalism. To this day these 3 things still guide me in my life and how I make decisions and I bring this with me to this city council position.

attachment # 2

My name is Roger Tesch and I am applying for the vacant position on the Tonasket City Council.

I was born in 1954 in Anacortes, WA. Living the first 19 yrs of my life in Oak Harbor, WA. My first job was working for and with my father in the family masonry business. I've worked as a bricklayer, truck driver, owning both businesses at one time. I greatly enjoy the outdoors - fishing, hunting, camping, and hiking.

Always family, friends, and community have been the most important to me. I have always been involved in leadership or decision making roles from my days in Boy Scouts, earning the rank of Eagle Scout, to construction foreman, business owner, and now a partner with my wife Shannon in a local business.

tonasket@nvinet.com

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**From:** MICHAEL HOWE <mhowe@ncidata.com>  
**Sent:** Thursday, July 2, 2020 6:15 AM  
**To:** tonasket@nvinet.com  
**Subject:** Re: Tonasket Airport - Runway Rehabilitation Project

Alice: I have reviewed the attached docs and it looks like things are in order. Mick

**From:** tonasket@nvinet.com  
**Sent:** Wednesday, July 01, 2020 9:35 AM  
**To:** Mick Howe  
**Cc:** 'Marylou KRINER' ; mayor.tonasket@nvinet.com  
**Subject:** FW: Tonasket Airport - Runway Rehabilitation Project

Mick,

Please review the attached contract and Notice of award.

We don't have the \$\$ yet—however Trey Dail with TO engineers suggests we approve and sign the Notice of Award and approve the contract contingent on receiving the \$\$.

Thanks,

Alice

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**From:** Trey Dail <adail@to-engineers.com>  
**Sent:** Thursday, June 25, 2020 2:40 PM  
**To:** tonasket@nvinet.com  
**Subject:** Tonasket Airport - Runway Rehabilitation Project

Alice,

With the anticipated deadline for grant announcements from WSDOT AD anticipated in July 2020, I have prepared the Notice of Award and Construction Contract for the Runway Rehabilitation Project at the Airport. Does the City have an legal advisor that reviews contracts prior to approval? If so, I would recommend that their review be completed and then the documents be placed on the next available Council Agenda as an Action Item. At this time I am recommending that the City only approve and sign the Notice of Award. That attached Construction Contract should be reviewed by the Council for general acceptance but not executed until the Contractor signs the Contract and the City receives a Grant from WSDOT.

As you are aware, at this time the City does not have a Grant for the project nor is it certain to receive one due to the ongoing pandemic. Therefore both of these documents provide language stating that the documents do not become effective until a grant is received by the City. However, from the project schedule's perspective it is important that we have this paperwork approved by the Council prior to the grant offer due to the limited remaining construction season and so that we can get the project's construction scheduled with the Contractor as soon as the Grant is made available.

If you have any questions, please let me know. I can also call into the City Council meeting to answer any questions they may have.

Thank you,

TREY DAIL, P.E. (ID, WA) | Aviation Project Manager



**T-O ENGINEERS**

7950 N. Meadowlark Way | Suite A | Coeur d'Alene, Idaho 83815

O 208-762-3644 | C 208-659-0187

[www.to-engineers.com](http://www.to-engineers.com)



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**NOTICE OF AWARD**

**Date of Issuance:** June 25, 2020

Owner: City of Tonasket, Washington Engineer: T-O Engineers, Inc.  
Project: Tonasket Municipal Airport Engineer's Project No.: 170052  
Contract Name: Runway 15-33 Rehabilitation  
Bidder: Central Washington Asphalt Inc.  
Bidder's Address: P.O. Box 939  
Moses Lake, WA 98837

**TO BIDDER:**

You are notified that Owner has accepted your Bid dated March 23, 2020 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

Bid Schedule A, Bid Schedule B, & Bid Schedule C

The Contract Price of the awarded Contract is: \$ \$463,987.52

An unexecuted Agreement accompanies this Notice of Award.

Contract Documents and Drawings will be delivered separately.

You must comply with the following conditions precedent within 15 days of the effective date of this Notice of Award:

1. Deliver to Owner 3 counterparts of the Agreement, fully executed by Bidder.
2. Deliver with the executed Agreements the Contract Security (Payment and Performance Bonds) and Certificates of Insurance as specified in the Instructions to Bidders and General Conditions, Articles 2 and 6.
3. Deliver Performance and Payment Bond as specified in the General Conditions, Paragraph 2.3, if applicable.
4. Deliver a Statement of Intent to Pay Prevailing Wages as specified in the General Conditions, Paragraph 5.4.
4. Other conditions precedent (if any):
  - a. This Notice of Award will become effective upon receipt and execution by the Owner of a Washington Department of Transportation Aviation Division Grant required to finance the Project.
  - b. The Contractor should be prepared to receive a Notice to Proceed with an effective date for commencement of construction on August 17, 2020.
  - c. The Contractor shall possess the appropriate, current and valid licenses required by the State of Washington for the work to be performed and license specifically required by the Bidding Documents.
  - d. The Contractor shall assure that the Subcontractor(s) possess the appropriate current and active licenses issued by the State of Washington for the Work to be performed and any licenses specifically required by the Bidding Documents prior to commencing work on the project.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Agreement.

As described in Section 6.3.3.1 of the Instructions to Bidders, this Notice of Award and project is subject to the availability of grant funding from the Washington Department of Transportation Aviation Division.

Owner: City of Tonasket

\_\_\_\_\_  
Authorized Signature

By: \_\_\_\_\_

Title: \_\_\_\_\_

## CONSTRUCTION CONTRACT

This contract, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2020 by and between the **City of Tonasket, Washington**, hereinafter called the "Owner" and **Central Washington Asphalt Inc.**, hereinafter called the "Contractor."

WITNESSETH:

The Contractor, in consideration of the sum to be paid him by the Owner and of the covenants and agreements herein contained, hereby agrees at his own proper cost and expense to do all the work and furnish all the materials, tools, labor, and all appliance, equipment, machinery, and appurtenances for the Rehabilitation of Runway 15-33 at the Tonasket Municipal Airport, to the extent of the bid Proposal made by the Contractor, dated the 23<sup>rd</sup> day of March, 2020, all in full compliance with the Contract Documents referred to herein.

### Article 1 WORK

The CONTRACT DOCUMENTS, including the signed copy of the BID PROPOSAL, the PLANS, SPECIFICATIONS, and all addenda, are hereby referred to and by reference made a part of this Contract as fully and completely as if the same were fully set forth herein and are mutually cooperative therewith.

In consideration of the performance of the work as set forth in these Contract Documents, the Owner agrees to pay to the Contractor the amount bid in the Proposal of \$463,987.52 which includes 8.3% Washington State Sales Tax. Other adjustments shall be made in accordance with the Contract Documents or as otherwise herein provided. Owner agrees to make such payment in the manner and at the times provided in the Contract Documents.

The Contractor agrees to complete the work within the time specified herein and to accept as full payment hereunder the amounts computed as determined by the Contract Documents and based on the said Bid Proposal.

The Contractor agrees to remedy all defects appearing in the work or developing in the materials furnished and the workmanship performed under this Contract for a period of one (1) year after the date of acceptance of the work by the Owner, and further agrees to indemnify and save the Owner harmless from any costs encountered in remedying such defects.

### Article 2 ENGINEER

The Project has been designed by T-O ENGINEERS, Inc., 7950 Meadowlark Way, Suite A, Coeur d'Alene, Idaho 83815, who is hereinafter called "Engineer" and who will assume all duties and responsibilities and will have the rights and authority assigned to Engineer in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

**Article 3 CONTRACT TIME**

3.1 Work encompassed by this Agreement as identified in Article 1 above shall be Substantially Complete, as defined in Paragraph 1.1 and as stated in Paragraph 6.7 of the General Conditions; and shall be Complete and ready for Final Payment, in accordance with Paragraph 6.9 of the General Conditions; in accordance with the following:

<u>Phase</u>	<u>Substantial Completion</u>	<u>Final Completion</u>	<u>Liquidated Damages per Calendar Day</u>
I	55 Calendar Days	60 Calendar Days	\$500

3.2 Liquidated Damages. OWNER and CONTRACTOR recognize that time is of the essence of this Agreement and that Owner will suffer financial loss if the Work is not substantially complete within the time specified in Paragraph 3.1 above, plus any extensions thereof allowed in accordance with Paragraph 7.3 of the General Conditions. They also recognize the delays, expense and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by OWNER if the Work is not substantially complete on time. Accordingly, instead of requiring any such proof, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay OWNER the amount(s) specified in Paragraph 3.1 for each phase for each day that expires after the time specified in Paragraph 3.1 for Final Completion of each phase until each phase of the Work is complete.

**Article 4 CONTRACT PRICE**

OWNER shall pay CONTRACTOR for performance of the Work in accordance with the Contract Documents in current funds as follows: See copy of CONTRACTOR'S BID (and attachments) marked Exhibit 2, attached.

**Article 5 PAYMENT PROCEDURES**

CONTRACTOR shall submit Applications for Payment in accordance with Paragraph 6.3 of the General Conditions on or about the 26th day of each month. Applications for Payment will be processed by ENGINEER as provided in the General Conditions.

5.1 Progress Payments. OWNER shall make progress payments on account of the Contract Price on the basis of CONTRACTOR's Applications for Payment as recommended by ENGINEER, during construction as provided below. All progress payments will be on the basis of the progress of the Work measured by the schedule of values provided for in Paragraph 6.2 of the General Conditions.

5.1.1 Prior to Final Completion, progress payments will be in an amount equal to 95% of the Work completed, less aggregate of payments previously made and less such amounts as ENGINEER shall determine in accordance with Paragraph 6.4 of the General Conditions.

5.1.2 The CONTRACTOR is notified and accepts by execution of the Agreement, that progress payments may not be made for up to 60 (sixty) days from the date of approval of the payment request by the Owner.

- 5.2 Final Payment. Upon final completion and acceptance of the Work in accordance with Paragraph 6.9 of the General Conditions, Owner shall pay the remainder of the Contract Price as recommended by Engineer as provided in said Paragraph 6.9.
- 5.3 Payments to Subcontractors. The CONTRACTOR agrees to pay each subcontractor it contracts with to perform any portion of the work for satisfactory performance of its contract no later than 30 days from the receipt of each payment the CONTRACTOR receives from the OWNER. The CONTRACTOR agrees further to return retainage payments to each subcontractor within 30 days after the subcontractor's work is satisfactorily completed. Any delay or postponement of payment from the above referenced time frame may occur only for good cause following written approval of the OWNER. Failure by the CONTRACTOR to carry out these requirements shall be a material breach of this Agreement.

## **Article 6 INTEREST**

All moneys not paid when due hereunder shall bear interest at the legal rate set by RCW 39.76.011.

## **Article 7 CONTRACTOR'S REPRESENTATIONS**

In order to induce OWNER to enter into this Agreement, CONTRACTOR makes the following representations:

- 7.1 CONTRACTOR has familiarized himself with the nature and extent of the Contract Documents, Work, locality, and with all local conditions and Federal, State and local laws, ordinances, rules and regulations that in any manner may affect cost, progress or performance of the Work.
- 7.2 CONTRACTOR has studied carefully all reports of investigations and tests of subsurface and latent physical conditions at the site or otherwise affecting cost, progress or performance of the Work which were relied upon by ENGINEER in the preparation of the Drawings and Specifications and which have been identified in Specification Section 007300, Supplemental Conditions.
- 7.3 CONTRACTOR has made or caused to be made examinations, investigations and tests and studies of such reports and related data in addition to those referred to in Paragraph 7.2 as he deems necessary for the performance of the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, tests, reports or similar data are or will be required by CONTRACTOR for such purposes.
- 7.4 CONTRACTOR has correlated the results of all such observations, examinations, investigations, tests, reports and data with the terms and conditions of the Contract Documents.
- 7.5 CONTRACTOR has given ENGINEER written notice of all conflicts, errors or discrepancies that he has discovered in the Contract Documents and the written resolution thereof by ENGINEER is acceptable to CONTRACTOR.

**Article 8 CONTRACT DOCUMENTS**

The Contract Documents which comprise the entire Agreement between OWNER and CONTRACTOR consist of the following:

- 8.1 This Agreement, pages 1 to 6, inclusive.
- 8.2 Exhibits to this Agreement, 1 to 2, inclusive.
- 8.3 Performance and Payment Bonds.
- 8.4 Certificates of Insurance.
- 8.5 Notice of Award.
- 8.6 Construction Documents and Specifications bearing the title: **Tonasket Municipal Airport – Runway 15-33 Rehabilitation**, dated February 2020, to include, but not limited to Contract Documents, General Conditions, Supplemental Conditions and Specifications consisting of divisions and pages, as listed in Table of Contents, thereof, copy of Table of Contents attached as Exhibit 1.
- 8.7 Drawings bearing the title: **Tonasket Municipal Airport – Runway 15-33 Rehabilitation**, dated February 2020, consisting of sheets numbered 1 through 6.
- 8.8 CONTRACTOR'S Bid, dated March 23, 2020, attached as Exhibit 2.
- 8.9 Addendums: No. 1 Dated March 10, 2020.  
No. 2 Dated March 13, 2020.  
No. 3 Dated March 17, 2020.
- 8.10 Any Modification, including Change Orders, duly delivered after execution of Agreement.

There are no Contract Documents other than those listed above in this Article 8. The Contract Documents may only be altered, amended or repealed by a Change Order or Written Amendment as defined in Part 7 of the General Conditions.

**Article 9 MISCELLANEOUS**

- 9.1 Terms used in this Agreement which are defined in Paragraph 1.1 of the General Conditions shall have the meanings indicated in the General Conditions.
- 9.2 No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically, but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

- 9.3 OWNER and CONTRACTOR each binds himself, his partners, successors, assigns and legal representatives to the other party hereto, his partners, successors, assigns and legal representatives in respect to all covenants, agreements and obligations contained in the Contract Documents.
- 9.4 The CONTRACTOR, in consideration of securing the business of constructing public works in this state, recognizing that the business in which he is engaged is of a transitory character, and that in the pursuit thereof, his property used therein may be without the state when taxes, excises, or license fees to which he is liable becomes payable, agrees:
- 9.4.1 To pay promptly when due all taxes, (other than on real property), excises and license fees due to the state, its subdivisions, and municipal and quasi-municipal corporations therein, accrued or accruing during the term to this Agreement, whether or not the same shall be payable at the end of such term;
- 9.4.2 That if the said taxes, excises, and licenses fees are not payable at the end of said term, but liability for the payment thereof exists, even though the same constitute liens upon his property, to secure the same to the satisfaction of the respective officers charged with the collection thereof; and
- 9.4.3 That, in the event of his default in the payment or securing of such taxes, excises, and licenses fees, to consent that the department, officer, board, or taxing unit entering into this Agreement may withhold from any payment due him hereunder the estimated amount of such accrued and accruing taxes, excises, and license fees for the benefit of all taxing units to which said CONTRACTOR is liable.

## **Article 10 OTHER PROVISIONS**

- 10.1 Work shall not commence until Pre-Construction Conference has been held at a mutually agreed to time and place.
- 10.2 The CONTRACTOR shall not commence work on the project until receipt of the Notice to Proceed. Contract time shall commence on the effective date of the Notice to Proceed.
- 10.3 No work shall be authorized prior to the execution of the WSDOT Grant Offer.

IN WITNESS WHEREOF, we the parties hereto, each herewith subscribe the same this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

OWNER:

CONTRACTOR:

CITY OF TONASKET, WASHINGTON

CENTRAL WASHINGTON ASPHALT INC.

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Address: P.O. Box 487  
Tonasket, WA 98855

Address: P.O. Box 939  
Moses Lake, WA 98837

ATTEST:

ATTEST:

\_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_  
Washington Contractor's Registration  
Number

**RESOLUTION NO. 2020-16**

**A resolution declaring certain property  
to be surplus to the City.**

**WHEREAS**, the City of Tonasket, a municipal corporation of the State of Washington, is the owner of certain property as described in Exhibit "A" attached hereto and incorporated herein as set forth; and

**WHEREAS**, the City of Tonasket is desirous of disposing of said property described in Exhibit "A": attached pursuant to statutory authority of the State of Washington; and

**WHEREAS**, the said property is in excess and surplus to the present or foreseeable needs of the City of Tonasket, or is in such condition as to have no value,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TONASKET, WASHINGTON**, that the property described in Exhibit "A", attached hereto and incorporated herein, as fully set forth is not necessary to the needs of the City of Tonasket and is surplus and excess to the foreseeable needs of said City, or is in such condition as to have not value, may be disposed of pursuant to statutory authority. The City may dispose of the surplus property in a method determined to be in the best interest of the City.

**PASSED BY THE CITY COUNCIL** this \_\_\_\_\_ day of \_\_\_\_\_,  
2020.

**APPROVED:**

\_\_\_\_\_  
**Marylou Kriner, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Alice J. Attwood, Clerk-Treasurer**

## EXHIBIT A

- 15 – Boxes (20 rounds/BX) PMC 223 ammunition.
- 5 – Boxes (20 rounds/BX) Wolf 223 ammunition.
- 5 – Boxes (20 rounds/BX) Remington Match 223 ammunition.
- 1 – Box (50 rounds/BX) HSN 223 ammunition.
- 8 – Boxes (20 rounds/BX) Gold Dot 9 MM ammunition.
- 2 – Boxes (50 rounds/BX) Blazer FMJ 9 MM ammunition.
- 5 – Boxes (50 rounds/BX) FMJ 40 S and W ammunition.
- 2 – Boxes (50 rounds/BX) American Eagle 40 S and W ammunition.
- 2 – Boxes (500 rounds/BX) CCJ Blazer 22 CR ammunition.
- 4 – Boxes (25 rounds/BX) 12 Gauge ammunition.
- 4 – Boxes (5 rounds/BX) 12 Gauge 00 Buck ammunition.
- 1 – Box (5 rounds/BX) Winchester 12 Gauge rifle slugs' ammunition.
- 2 – Boxes (100 rounds/BX) Winchester 22 LR ammunition.
- 4 – Boxes (5 rounds/BX) 12 Gauge slugs' ammunition.
- 1 – Box (50 rounds/BX) Winchester 22 LR ammunition.
- 6 – Boxes (50 rounds/BX) American Eagle 9 MM ammunition.
- 1 – Box 177 Pellets.
- 1 – Box 7.62 x 39 ammunition.
- 1 – Box (50 rounds/BX) Luger 9 MM ammunition.
- 1 – Gallon Size Ziplock Bag of Assorted shells.
- 1 – Quart Size Ziplock Bag of Orange practice shotgun shells.
- 1 – Medium Box of Assorted Shotgun Shells.
- 3 – Quart Size Ziplock bags of Orange Assorted Plastic training rounds.
- 1 – Box (20 rounds/BX) Simunition.
- 1 – Box CO2 Cartridges.
- 3 – Pair of UVEX Safety Glasses.
- 1 – Set of Earmuffs (Hearing Protection).
- 1 – Laser Target.
- 1 – AR-15 Front Sight Handle.
- 10 – 30 round New AR-15 P Magazines.
- 2 – 20 round AR-15 Magazines - empty - M.
- 5 – 20 round AR-15 Magazines - full - M.
- 3 – 30 round AR-15 Magazines - full - M.
- 2 – AR-15 Holographic Sight.
- 2 – Magazine loaders.
- 6 – New 9 MM Glock Magazines.
- 3 – 16 round 9 MM Glock Magazines.
- 4 – Assorted Pistol Magazines.
- 3 – Police Duty Belts.
- 1 – Bag Police Duty Belt Accessories.
- 2 – Stop Strips.
- 2 – AR Rifle Slings.
- 1 – Zip Tie Cutter.
- 5 – Spit Hoods.
- 2 – Police Batons.

- 1 – Box of miscellaneous gun cleaning supplies.
- 1 – Mag. Rear sight.
- 1 – Body Guard Crowd Control Grenade.
- 1 – Riot Control Shield.
- 1 – Light transmit Meter.
- 1 – Baton Grip Replacement Kit.
- 1 – Criminal Research Kit.
- 1 – Blue Light Forensic Kit. City of Tonasket Property #00160.
- 2 – Fingerprint Kits.
- 2 – New Sexual Assault Evidence Kits.
- 2 – Small Weight Scales.
- 1 – Large box of miscellaneous Evidence Bags & Tags.
- 2 – AR Hardcase Storage cases. 1 had a City of Tonasket Property sticker #00553.
- 1 - Bag (200 count) DNA collection tubes.
- 1 – Box of Breathalyzer Tubes.
- 1 – Large Box DNA Swabs.
- 1 – Large Fingerprint Kit.
- 1 – Large Criminal Justice Evidence Kit.
- 2 – Honeywell Scanners.
- 2 – Fast Release Mobile Radio Mounts.
- 1 – Kenwood Mobile Radio. City of Tonasket Property #00516.
- 1 – Kenwood Handheld Radio. Serial Number -70400073.
- 1 – Kenwood Handheld Radio. Serial Number -70400074.
- 1 – Kenwood Handheld Radio. Serial Number -70400080.
- 1 – Kenwood Handheld Radio. Serial Number -81100269.
- 1 – Kenwood Handheld Radio. Serial Number -81200080.
- 1 – Kenwood Handheld Radio. Serial Number -B2600153.
- 6 – Assorted Kenwood Rechargeable Batteries.
- 8 – Handheld Radio Microphones.
- 5 – Rechargeable Battery Chargers.
- 1 – Box Miscellaneous Radio Antennas & Accessories.
- 1 – Box Assorted Paper Shooting Targets.
- 2 - D mags
- 1 sling
- 13 tear gas grenades
- 5 spray cans pepper spray
- 4 gas masks
- 2 mounting brackets for stop strip
- 20 zip ties
- 1 can pepper spray
- 2 leg shackles
- 1 shield
- Red first aid kit

# CHEAT SHEET

## WAIT! WAIT! WHAT SHOULD I SAY?

**If you are the chair, say...**

**If you are a member speaking about another member, say...**

**If you are a member speaking about the chair, say...**

### BIG MISTAKES

speaking twice in a row	Members are reminded that no one may speak a second time until everyone who wishes to do so has spoken once.	Point of order...The member has spoken twice while others are waiting to speak.	Point of order...The chair does not have the right to dominate the discussion, but must speak in turn.
not seeking recognition	Members will kindly seek recognition before speaking.	Point of order...Members must seek recognition before speaking.	[not applicable]
speaking directly to another member	Members will kindly address all remarks to the chair.	Point of order...Members are supposed to speak to the chair.	[not applicable]
interrupting another person	Members will kindly refrain from interrupting one another.	Point of order...Interrupting is not allowed.	Point of order...The chair does not have the right to interrupt a member.

### INAPPROPRIATE REMARKS

personal remarks	Members will refrain from making personal remarks.	Point of order...Personal remarks are not allowed.	Point of order...Personal remarks are not allowed.
insulting language, vulgarity, attacks	Insulting or vulgar language is not allowed at our meetings.	Point of order...The language used by the member is insulting/vulgar.	Point of order...The chair is using insulting/vulgar language.
inflammatory language	Inflammatory language is not allowed.	Point of order...That remark is inflammatory.	Point of order...That remark is inflammatory.
criticizing past actions	Members may not criticize a past action of the group during a meeting, with two exceptions.*	Point of order...Members may not criticize a past action of the group during a meeting, with two exceptions.*	Point of order...The chair may not criticize a past action of the group during a meeting, with two exceptions.*
remarks that are not germane (relevant)	Members will keep all remarks strictly to the topic under discussion.	Point of order...In my view that topic is not germane to our discussion.	Point of order...In my view that topic is not germane to our discussion.

\* Exceptions: if group as a whole is discussing past action, or if member intends to introduce motion to amend or rescind it at end of speech.



## MOTIONS CHARTS

	Rank	Second?	Debatable?	Amendable?	Vote?
<b>PRIVILEGED MOTIONS</b>					
Fix time to which to adjourn	13	Yes	No	Yes	Majority
Adjourn	12	Yes	No	No	Majority
Recess	11	Yes	No	Yes	Majority
Raise a question of privilege	10	No	No	No	Chair decides
Call for orders of the day	9	No	No	No	At request of one member
<b>SUBSIDIARY MOTIONS</b>					
Table	8	Yes	No	No	Majority
Previous question or call the question*	7	Yes	No	No	Two-thirds
Limit or extend limits of debate	6	Yes	No	Yes	Two-thirds
Postpone to a certain time	5	Yes	Yes	Yes	Majority
Refer to committee	4	Yes	Yes	Yes	Majority
Secondary amendment		Yes	Yes	No	Majority
Primary amendment		Yes	Yes	Yes	Majority
Amendment*	3	Yes	Yes	Yes	Majority
Postpone indefinitely	2	Yes	Yes	No	Majority
<b>MAIN MOTION</b>					
Main motion	1	Yes	Yes	Yes	Majority

\* Amendment and previous question may be applied to motions higher than themselves.

<b>INCIDENTAL MOTIONS</b>				
	Second?	Debatable?	Amendable?	Vote?
Request for information	No	No	No	Chair responds
Point of order	No	No	No	Chair rules
Appeal	Yes	It depends	No	Negative

<b>BRING-BACK MOTIONS</b>				
	Second?	Debatable?	Amendable?	Vote?
Reconsider	Yes	It depends	No	Majority
Rescind	Yes	Yes	Yes	§
Amend something previously adopted	Yes	Yes	Yes	§
Take from table	Yes	No	No	Majority

§ Majority with previous notice, two-thirds without notice, or majority of entire membership

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Alisa Weddle July 14, 2020

**Public Works**  
Alisa Weddle and Teagan Levine

Projects	Status	Description	Projected Date Completed
Application to Safe Routes for Schools	Gathering information and letters of support for the application. Received letters from the School, Library and Hospital.	The committee is working with the City Planner, City Engineer, and the School to write a grant to provide a safe route to school. Details are still being worked out.	Application due 7/15/20
TranGo Stop Location Project (possibly not a Council project, there is a need for discussion)	The committee is analyzing the proposal, make a recommendation to the Council when ready.	TranGo offered a proposal to move the bus stop on 3rd st. There are 4 proposed stops. The committee is working to understand the impact of this change on the property owners and then will make a recommendation to the Council.	Unsure
Old Creamery Parking	Sent to Committee to discuss/ meet with owners and determine the next steps.	The committee is understanding the issues of parking and loading at the Old Creamery. Owners are asking to add a loading zone.	7/14/20
Tonasket Ave and Division Street Project	Project awarded. Pending start date.	Repaving	Timeline impacted by COVID
Public Works Shop Roof	Out for Bid	The Public Works shop roof has mold and is leaking. We are looking to have the new roof put on and the mold removed.	Bid review Due the 23rd
6 Year Street Improvement Plan	Kurt Danison submitted the document.	Resetting a priority list of projects in the city that is then	7/01/20 Completed.



# City of Tonasket

## Public Works and Airport Committee Report

2020-2021

		used to support funding decisions by State entities.	
Radar Signs	Arrived! Next steps, preparing the sites. Waiting on approval from DOT to place on HWY 97.	Radar signs will be installed traveling west on Hwy 20 near the school, and on the North and South entrances of the City to slow traffic coming into town.	Unsure
Stop Signs on Joseph and 2nd	Advertised the Ordinance. The stop signs will go up when Public Works have time.	Stop signs will be put in on the south and northbound traffic junctions on Joseph and 2nd street.	8/1/20
Card Reader at the bulk water pump	Put in the budget for next year.	We would like to install a card reader so that Public Works personnel does not have to be present when filling water.	2021
Chief Tonasket South Access	Working with property owners.	The City is working to create an entrance to Chief Tonasket Park off of Hwy 97 on the Southside of the park for motorized and non-motorized access.	Timeline impacted by COVID
<b>Airport Committee</b> Alisa Weddle and Teagan Levine			
Runway Renovation Project	Grant received!	WSDOT Aviation division grant will grind up and then replace the runway. COVID has impacted this project	Fall 2020
<b>Non-Committee Work</b>			
Library/City Hall Sign	The Painter needs to come to get the sign.		
Census	Working with a Census promotion committee. Put a banner up in town.		
Foodbank	Monthly Check in to better understand the needs of our community.		



## City of Tonasket

Public Works and Airport Committee Report

2020-2021

Economic Alliance	Member of a committee that evaluates applications for the Small Business Grant Program. 2 more grants will be awarded in Tonasket this month thanks to donation from a local Organization!
Tonasket School District Startup Task Force	Starting in mid-July, I will be working with a group of people that will decipher how our School District will meet the state guidelines for opening school.
Tonasket Collaborative Network	Member of a committee aimed at creating positive connections in Tonasket.

This past reporting period, I attended the Association of Washington Cities (AWC) conference. The main topics were the impacts of COVID on Municipalities, Race and Equity, and the importance of networking. I really enjoyed this conference however, it was apparent that having an in-person conference would be much more educational and impactful. Please let me know if you have any questions about the conference.

[alisa@tonasket.org](mailto:alisa@tonasket.org)

--Our City, Our Future.

JAY INSLEE  
Governor



STATE OF WASHINGTON  
OFFICE OF THE GOVERNOR

P.O. Box 40002 • Olympia, Washington 98504-0002 • (360) 902-4111 • [www.governor.wa.gov](http://www.governor.wa.gov)

**PROCLAMATION BY THE GOVERNOR  
AMENDING AND EXTENDING  
PROCLAMATIONS 20-05 and 20-28 et seq.**

**20-28.7 - corrected  
Open Public Meetings Act and Public Records Act**

**WHEREAS**, on February 29, 2020, I issued Proclamation 20-05, proclaiming a State of Emergency for all counties throughout the state of Washington as a result of the coronavirus disease 2019 (COVID-19) outbreak in the United States and confirmed person-to-person spread of COVID-19 in Washington State; and

**WHEREAS**, as a result of the continued worldwide spread of COVID-19, its significant progression in Washington State, and the high risk it poses to our most vulnerable populations, I have subsequently issued amendatory Proclamations 20-06 through 20-53 and 20-55 through 20-62, exercising my emergency powers under RCW 43.06.220 by prohibiting certain activities and waiving and suspending specified laws and regulations; and

**WHEREAS**, the COVID-19 disease, caused by a virus that spreads easily from person to person which may result in serious illness or death and has been classified by the World Health Organization as a worldwide pandemic, has broadly spread throughout Washington State, seriously increasing the threat of serious associated health risks statewide; and

**WHEREAS**, on March 24, 2020, I issued Proclamation 20-28, waiving and suspending laws and rules concerning RCW 42.56, the Public Records Act, and RCW 42.30, the Open Public Meetings Act, that require any activity that occurs in an in-person setting to prevent further spread of the virus; and

**WHEREAS**, on April 23, 2020, under the provisions of RCW 43.06.220(4), the statutory waivers and suspensions of Proclamation 20-28 were extended by the leadership of the Washington State Senate and House of Representatives until the termination of the COVID-19 State of Emergency or May 4, 2020, whichever occurs first, and which I acknowledged and similarly extended the prohibitions therein to until the termination of the COVID-19 State of Emergency or May 4, 2020, whichever occurs first, in Proclamation 20-28.1; and

**WHEREAS**, on May 4, 2020, under the provisions of RCW 43.06.220(4), the statutory waivers and suspensions of Proclamation 20-28 et seq., were extended by the leadership of the Washington State Senate and House of Representatives until the termination of the COVID-19

State of Emergency or May 31, 2020, whichever occurs first, with the exception of RCW 42.56.520(1), which the leadership of the Washington State Senate and House of Representatives extended until the termination of the COVID-19 State of Emergency or May 11, 2020, whichever occurs first; and

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**WHEREAS**, on May 5, 2020, I issued Proclamation 20-28.2 acknowledging the extension of statutory waivers and suspensions therein by the leadership of the Washington State Senate and House of Representatives until the termination of the COVID-19 State of Emergency or May 31, 2020, whichever occurs first, and similarly extending its prohibitions, with the exception of RCW 42.56.520(1), which I extended to May 11, 2020, as authorized by the leadership of the Washington State Senate and House of Representatives; and

**WHEREAS**, on May 11, 2020, under the provisions of RCW 43.06.220(4), the statutory waiver and suspension of RCW 42.56.520(1) in Proclamation 20-28 et seq., were again extended by the leadership of the Washington State Senate and House of Representatives until the termination of the COVID-19 State of Emergency or May 31, 2020; however, the waiver of RCW 42.56.520(1) no longer applied to requests for public records received by an agency electronically; and

**WHEREAS**, on May 12, 2020, I issued Proclamation 20-28.3 acknowledging the extension of the statutory waiver and suspension therein by the leadership of the Washington State Senate and House of Representatives until the termination of the COVID-19 State of Emergency or May 31, 2020, whichever occurs first, and similarly extending its prohibitions to May 31, 2020, as authorized by the leadership of the Washington State Senate and House of Representatives; and

**WHEREAS** on May 29, 2020, under the provisions of RCW 43.06.220(4), the statutory waiver and suspensions in Proclamation 20-28 et seq., were again extended by the leadership of the Washington State Senate and House of Representatives until the termination of the COVID-19 State of Emergency or June 17, 2020; and

**WHEREAS**, on May 29, 2020, I issued Proclamation 20-28.4 acknowledging the extension of the statutory waiver and suspension therein by the leadership of the Washington State Senate and House of Representatives until the termination of the COVID-19 State of Emergency or June 17, 2020, whichever occurs first, and similarly extending its prohibitions until the termination of the COVID-19 State of Emergency or June 17, 2020, whichever occurs first; and

**WHEREAS** on June 17, 2020, under the provisions of RCW 43.06.220(4), the statutory waiver and suspensions in Proclamation 20-28 et seq., were again extended by the leadership of the Washington State Senate and House of Representatives until the termination of the COVID-19 State of Emergency or 11:59 p.m. on July 1, 2020, whichever occurs first, which I acknowledged and similarly extended the prohibitions therein to until the termination of the COVID-19 State of Emergency or July 1, 2020, whichever occurs first, in Proclamation 20-28.5; and

**WHEREAS** on July 1, 2020, under the provisions of RCW 43.06.220(4), the statutory waiver and suspensions in Proclamation 20-28 et seq., were again extended by the leadership of the Washington State Senate and House of Representatives until the termination of the COVID-19 State of Emergency or 11:59 p.m. on July 7, 2020, whichever occurs first, which I acknowledged and similarly extended the prohibitions therein to until the termination of the COVID-19 State of Emergency or July 1, 2020, whichever occurs first, in Proclamation 20-28.6; and

**WHEREAS** on July 7, 2020, under the provisions of RCW 43.06.220(4), the statutory waiver and suspensions in Proclamation 20-28 et seq., were again extended by the leadership of the Washington State Senate and House of Representatives until the termination of the COVID-19 State of Emergency or 11:59 p.m. on August 1, 2020, whichever occurs first; and

**WHEREAS**, the Washington State Department of Health continues to maintain a Public Health Incident Management Team in coordination with the State Emergency Operations Center and other supporting state agencies to manage the public health aspects of the incident; and

**WHEREAS**, the Washington State Military Department Emergency Management Division, through the State Emergency Operations Center, continues coordinating resources across state government to support the Department of Health and local health officials in alleviating the impacts to people, property, and infrastructure, and continues coordinating with the Department of Health in assessing the impacts and long-term effects of the incident on Washington State and its people.

**NOW, THEREFORE**, I, Jay Inslee, Governor of the state of Washington, as a result of the above-noted situation, and under RCW 38.08, 38.52 and 43.06, do hereby proclaim that a State of Emergency continues to exist in all counties of Washington State, that Proclamation 20-05 and all amendments thereto remain in effect as otherwise amended, and that Proclamations 20-28 et seq., are amended to (1) recognize the extension of the statutory waivers and suspensions of RCW 42.56 and RCW 42.30 by the leadership of the Washington State Senate and House of Representatives until 11:59 p.m. on August 1, 2020, and (2) similarly extend the prohibitions therein to 11:59 p.m. on August 1, 2020.

I again direct that the plans and procedures of the *Washington State Comprehensive Emergency Management Plan* be implemented throughout state government. State agencies and departments are directed to continue utilizing state resources and doing everything reasonably possible to support implementation of the *Washington State Comprehensive Emergency Management Plan* and to assist affected political subdivisions in an effort to respond to and recover from the COVID-19 pandemic.

I continue to order into active state service the organized militia of Washington State to include the National Guard and the State Guard, or such part thereof as may be necessary in the opinion of The Adjutant General to address the circumstances described above, to perform such duties as directed by competent authority of the Washington State Military Department in addressing

