

Tonasket City Council Agenda

Tuesday, October 13, 2020

7:00 pm

**VIRTUAL ZOOM MEETING ID #876 4009 4174**

**PHONE # 1-253-215-8782**

- 1) Call to order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Approval of the Agenda
- 5) Executive Session
- 6) Public Comment
- 7) Kurt Danison Report and .09 Prioritization List 1) South Annexation, 2) Library and 3) proposed South Access
- 8) This meeting has been advertised as a Public Hearing on the 2021 Preliminary Budget.
- 9) Unfinished Business
  - a) Approve Change Order for City Shop
  - b) Approve Payment to Timberline Construction
  - c) Approve payment to Central Washington Asphalt—Airport Project
  - d) Approve CARES Act Amendment and Certification
  - e) Approve CARES Act work: Walk Up Window
  - f) TranGo Proposal
  - g) Approve proceeding with Ecology Funding Offer
- 10) Department Head Reports
- 11) Mayor/Council/Committee reports
- 12) New Business
  - a) Chamber of Commerce Halloween Activities
  - b) Approve Placement of Decorative Statues on City Property
- 13) Approve consent Agenda: Minutes of the previous meeting, the September Payroll and the October Bills
- 14) Adjournment

Tonasket City Council Memo  
For Tuesday, October 13, 2020

**VIRTUAL ZOOM MEETING ID #876 4009 4174**  
**PHONE # 1-253-215-8782**

TO: Mayor and City Councilmembers

FROM: City Clerk-Treasurer

An executive session will be on the agenda at the beginning of the meeting. RCW will be stated at the time of the meeting.

Kurt Danison will be in attendance to give his report and also to discuss the .09 Prioritization List. So far he has prepared the South Annexation and the Library submittals and would like to discuss the South Access as being on the list. **Suggested Motion: I move to approve the .09 Prioritization List as suggested by City Planner Kurt Danison.**

This meeting has been advertised as the Public Hearing on the 2021 Preliminary Budget. The Mayor and I have worked on the Budget and the result is the Preliminary Budget which is attached. The City Council will receive a complete spreadsheet next week in time for the Budget Workshop that is scheduled for October 20<sup>th</sup>, at 4:30 pm. **Suggested motion: I move to accept the 2021 Preliminary Budget and have it filed with the City Clerk.**

Owen Kresek has submitted a change order on the City Shop roof project. The additional work includes the placement of gutters on the front of the building at the cost of \$1567.83 and painting the whole ceiling at a cost of \$2500.00. **Suggested Motion: I move to approve the additional work to be done by Timberline Construction, Gutters \$1,567.83 and painting ceiling \$2,500.00.** This additional amount may be covered through the grant/loan. However, if the grant/loan does not cover the cost the City will cover it through the water/sewer/street funds.

Owen Kresek has completed the roof project. He is submitting a pay request. **Suggested Motion: I move to approve payment to Timberline Construction in the amount of \$77,306.25.** The full amount is not paid at this time. There is a 5% retainage that he will receive when the proper paperwork is submitted.

The Airport Project is almost complete and a pay request has been submitted. The amount due at this time is \$434,462.88. **Suggested Motion. I move to authorize payment to Central Washington Asphalt in the amount of \$434,462.88.**

We have received additional funding from the CARES Act. **Suggested Motion: I move to authorize the Mayor to sign the amendment for the CARES Act money for an additional \$16,650.00 and authorize the City Clerk-Treasurer to sing the Coronavirus Relief Funds Certification Form.**

We have received a quote for work to be done to install a Walk Up Window for the City Hall office. This window will ensure that our employees will stay safe during the times when there may be health problems again. It will also allow us to have a closed door to

City Hall and allow us to be able to open the door for those we wish to enter. I think it will enhance the safety of our employees and make it easy for our customers to pay. **Suggested Motion: I move to allow D and R Glassworks proceed with the Walk Up Window Project and to use the CARES Act Fund to pay for the project.**

The Public Safety Committee has been working on a proposal with TranGo to place the bus stop at the end of Wester Ave. **Suggested Motion: I move to approve the placement of the TranGo bus stop at \_\_\_\_\_ .**

We need to proceed with the Ecology Funding one way or the other. Starting this process does not obligate the city to take on the debt/loan. That only happens once the agreement has been signed. **Suggested Motion: I move to proceed with the Ecology Funding Offer for the Storm Water Project.**

The Chamber of Commerce would like to have Halloween activities at Founders Day park. Mayor Kriner will explain the details. Not sure if a motion is needed or not.

Mayor Kriner would like to place decorative horse statues at the north end of town. She will explain the project. **Suggested Motion: The city Council authorizes the decorative statues to be placed on the island piece of property located at Division St. and Whitcomb Ave./SR97.**

**Motion will be required for the consent Agenda.**

**Minutes of the Regular City Council Meeting, Tuesday, September 22, 2020  
Via Zoom**

**Present:** Mayor Kriner and Councilmembers Alexander, McMillan and Weddle.

**Staff:** Attwood, Johnson and Hawley

The meeting was called to order at 7:00 pm and the pledge of allegiance was given by all.

Roll call was taken and those in attendance were Councilmembers Alexander, McMillan and Weddle.

**Motion to approve the agenda.** M/McMillan, S/Weddle.

**Motion to approve the minutes of the previous meeting.** M/McMillan, S/Weddle. Motion carried 3:0.

Councilmember Levine joined the meeting via zoom.

Public Comment: None

**This meeting has been advertised as a Public Hearing to review the 2021 Revenue sources including consideration of possible increases in property tax revenues and for setting the tax levy for 2021.** Mayor Kriner opened the public hearing. City Clerk Attwood explained the process and reason for the public hearing. There were concerns voiced from the Council that if the Council approved the Tax Levy Ordinance that we would be adding to the tax burden of the citizens. The Clerk will research the subject for a more detailed answer for the Council. Mayor Kriner closed the public hearing portion of the meeting at 7:15 pm.

**Unfinished Business**

**Resolution 2020-18 was on the agenda again.** There was much discussion on setting the price for the John Deere Grader.

**Motion to approve Resolution 2020-18 declaring the John Deere Grader surplus to the City's needs and to set the price for the grader at \$15,000.** M/Alexander, S/McMillan. 3 no and one yes. Motion failed.

**Motion to approve Resolution 2020-18 declaring the John Deere Grader surplus to the City's needs and to set the price \$11,000.** M/McMillan, S/Alexander. 2 voted no, 2 voted yes. Motion failed.

After further discussion: **Motion to approve Resolution 2020-18 declaring the John Deere Grader surplus to the City's needs and to set the price at \$12,500.00.** M/Levine, S/Weddle. Motion carried 3 yes, McMillan no.

**Mayor/Council/Committee Reports**

**Mayor:** No Report.

**Levine:** Gave an update on the status of the WIRA meetings—asked Council for their support to be included in the minority report. All of the Council voiced their support for Councilmember Levine regarding the WIRA and the minority report.

**McMillan:** Reported he and Councilmember Alexander met with Sheriff Hawley and Laura Wright, chief Criminal Deputy, for the quarterly meeting. Nothing earth shattering—make an attempt at more aggressive traffic control. They had a donation and giving away bike helmets for kids and promoting safety. Fires and airport and cemetery not much going on.

**Weddle:** No report

**Alexander:** No report.

**Ordinance #816—setting the tax levy for 2021.** No action was taken on this Ordinance. Council would like more information. Clerk stated it can be on the agenda at a later meeting.

**Miscellaneous and Correspondence:**

**No action was taken to excuse Councilmember Ritter from the meeting.**

**Reminder: the IACC conference can be attended virtually.**

**There being no further business the meeting was declared adjourned at 8:03pm.**

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**Alice J. Attwood, Clerk-Treasurer**

# 2020 Okanogan County Economic Development Prioritization Process

This form collects your email address so that you can save and return to this application until you have completed and submitted it. The application is DUE by 5:00 PM September 13, 2019.

Questions? Please contact Roni Holder-Diefenbach at 509-826-5107 or [rholderdiefenbach@economic-alliance.com](mailto:rholderdiefenbach@economic-alliance.com).

Only applications submitted by September 13, 2019 will be reviewed.

Email address \*

kdanison@ncidata.com

## Timeline

August 13, 2019

Email "Save the Date" to give a heads up to eligible communities informing them about proposal opportunities.

August 19, 2019

Press release and Memo out to eligible communities informing them about proposal opportunities.

August 27, 2019

Workshop for those interested in learning about the process.

September 13, 2019

Deadline for all applications. They must be completed and in to Roni no later than 5:00 p.m. Absolutely no late applications accepted.

September 16, 2019

Submitted applications will be emailed to the Economic Alliance Infrastructure committee members for their review. Applicants will be contacted to schedule a time for their presentation.

September 23, 2019

Presentations to the Economic Alliance Infrastructure committee will be held at a designated location. Notification for project selection will occur after approval from the Executive committee of the Economic Alliance and the Okanogan County Commissioners.

Outline of process

## Project Prioritization Process

The Economic Alliance will coordinate the application and review process and provide the Okanogan County Commissioners with a single prioritized master list of economic and community development projects. It is recognized that some projects (e.g., city and district fire halls, police stations, correctional facilities) may not be eligible for certain funding sources including .09 revenues. Therefore, from the master list of .09 project list of projects that comply with RCW 82.14.370 while meeting our own county-wide economic development priorities will be developed, and upon review of other state and federal funding lists, appropriate sub-lists may be developed. This is intended to avoid the hasty reprioritization of projects for special circumstances related to different funding sources. Projects will be selected from the Master List that are determined to be regional in scope (i.e., of benefit at least to the North Central Washington region) and forwarded to the North Central Washington Economic Development District (NCW EDD) for consideration as regional projects, gaining additional support and attention at that level.

Each entity intending to submit projects for prioritization are encouraged to, first, review and prioritize their own projects and are requested to limit the number of applications to three for Public Facilities Fund grants and three for prioritization for other community development projects. Further project development may be recommended, and potential applicants may be strongly encouraged to attend the Infrastructure Assistance Coordinating Committee (IACC) conference held annually in Wenatchee where funding agencies gather to provide project development assistance and to present their infrastructure funding programs. A "Tech Team" session may be arranged at this conference, or a community may decide to arrange such a meeting with funders on their own. Regardless of the approach, the Alliance will favor projects that demonstrate an effort to leverage other funding in order to maximize the local funding sources. The Alliance supports projects with good return potential, and/or projects that build strategic infrastructure improvements that enhance the County's competitive position for economic development.

## Evaluation Criterion and Weighting Factors

### EVALUATION CRITERION AND WEIGHTING FACTORS

Key	Criteria	Explanation	Total Points
<b>Project Readiness</b>	Is the project ready to proceed?	Each proposal should be evaluated and rated based on its readiness to proceed (sign contract, advertise for bids, apply for matching money, etc....). For example, a project which has needed engineering documents, permits and environmental review completed would rate a 20 while a project that is in its early stages would rate a 1 to 5 depending on the details included in the project scope. Projects that represent discreet phases (e.g. a feasibility study or conceptual plan) required to move a project to construction of implementation would rate a 5 to 15, again depending on the project scope.	20
<b>Local Commitment</b>	Does the proposal include evidence of local commitment in terms of support, funding, need, etc...	Each proposal should be evaluated and rated based on the level of local commitment described in the application. A project that shows strong local commitment in terms of dollars, in-kind support, history of positive action, evidence of efforts to secure funding from other appropriate sources, record of public participation etc.... would rate 15 while a project with no firm evidence of local commitment would rate a 1.	15
<b>Enhances Infrastructure and Economic Diversification</b>	Does the proposal include physical infrastructure or other items required for economic diversification?	There is a wide variation to the type and scope of proposals. Each proposal should be evaluated and rated on its own merit based on a review of the information provided by the applicant.	25
<b>Consistency with applicable local plans</b>	Is the project consistent with the Alliance Strategic Plan and/or local Comprehensive Plans, Economic Plans or Capital Facilities Plan?	Each proposal should be evaluated and rated on consistency with appropriate plans. A project that is detailed in existing, adopted plans should be rated 20-25, a project that is in a draft plan a 10 to 20, and projects not in any plans 1 to 10.	25
<b>Economic Impact</b>	Will the project provide some measurable positive impact on Okanogan County's economy?	Each proposal should be evaluated and rated based on what type of economic impact the project will have. For example, a proposal that will generate new or retain existing jobs would rate a 20 to 25. Proposals that result in studies, reports or organizational capacity building, depending on the specific proposal would rate from 10-20. Proposals with little or no description in terms of economic impact would rate a 1 to 10.	25

## Evaluation Criterion and Weighting Factors

Key	Criteria	Explanation	Total Points
Workforce Training	Will the project provide opportunities for workforce training upon completion?	There is a wide variation to the type and scope of proposals. Each proposal should be evaluated and rated on its own merit based on a review of the information provided by the applicant.	10
Partnerships	Does the project create opportunities for public/private partnerships, intergovernmental cooperation or further existing commitments to private or public parties?	This criterion is intended to give weight to projects that involve other private or public entities. For example, a developer is extending a City water main to serve a new private development in an area that is presently underserved. The partnership in this instance could be that the City would participate in increasing the line size over that required for the proposed development to improved service to existing residents/customers and projected growth. Each proposal should be evaluated and rated on its own merit based on a review of the information provided by the applicant.	10
Leveraging	Does proposal leverage local, private, state and federal dollars and/or technical resources?	Each proposal should be evaluated and rated based on the amount and type of assistance to be leveraged by the commitment of local resources. For example, a proposal that has secured most of the resources required but still has a funding gap would rate a 15 to 20. A proposal that leverages 75% or more of the assistance required for success would also rate a 15 to 20. Projects that leverage from 50% to 75% would rate 10 or 15, those that leverage 25% to 50% would rate a 5 to 10 and those that do not leverage any other resources would rate a 1 to 5. The rating process should consider the amount requested when evaluating projects. For example a small project (\$10,000 or less) should not necessarily be evaluated based on the amount of resources leveraged, but rather on the merits of the proposal. The leveraged dollars do not have to be in hand but at a minimum it must be clear what sources and amounts will be leveraged. <i>Additionally, efforts to leverage funding should be considered when evaluating projects as unsuccessful attempts may be justified; however, points should be withheld from projects who have clearly not made efforts to secure other funding.</i>	20

### Application

Project Name-For multiple projects, you will need to submit separate applications. \*

Tonasket South Annexation

Estimated Project start and completion dates: MM/DD/YYYY \*

4/19/16 - 1/1/24

Project Organizer or Lead: Name, Organization, Title, Phone Number, Email Address \*

City of Tonasket, Alice Attwood, Clerk/Treasurer, P.O. Box 487, Tonasket, WA 98855 509 486 2131,  
tonasket@nvinet.com

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Is the lead organization a 2019 or 2020 NCW EDD member? \*

Yes

No

Please provide a brief description of the project (100 words or less). \*

Tonasket is seeking \$100,000 for Phase One of a project to extend city utilities and upgrade transportation facilities in an area proposed for annexation. This phase is the completion of the planning, engineering, cultural and environmental review and permitting required for construction.

Encouraged by positive signs from landowners, the City began pursuing annexation of approximately 78 acres south of the City and east of US 97 (also includes County Shop property west of US 97) in early 2016. While discussions about the potential for annexing the area have been ongoing, the City initiated a formal process by directing staff to prepare a cost/benefit analysis as required by the Comprehensive Plan following an informational meeting held on April 19, 2016. The analysis was completed and presented to the City Council and to landowners in April 2017.

The City intends to move forward working with interested landowners on Phase One of a multi phased effort to extend city utilities and upgrade transportation facilities in the proposed annexation area. This phase entails retaining an engineering/planning consultant to analysis existing utilities and facilities and develop plans, cost estimates and options for required improvements as well as securing required permits, environmental/cultural approvals. Subsequent phases will include securing funding for bid ready plans and specifications following by construction.

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What project milestones will be completed in 2020? \*

1. Secure project funding
  2. Select consultants
  3. Complete draft study/report
  4. Secure required permits, environmental/cultural approvals.
- 

Will your project require the use of the Economic Alliance/EDD 501(c)3 Status for grant writing?

\*

- Yes
- No

If the EA/EDD is used to acquire funds, who will administer those funds? \*

- Lead Organization
- EA/EDD
- Other

What are the measurable economic benefits at the local and regional level. (e.g. how will completion of this project measurably advance the economy of Okanogan County and the NCW region. \*

The project entails the planning for local infrastructure to serve a new underdeveloped area allowing for expansion of business, industrial and recreational uses. Once construction of recommended improvements are in place, there will be ample vacant land suitable to fully develop the commercial, light industrial, residential and recreational development potential of the area as City services will be available and served by city services and access improved.

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Will this Project result in the creation of new jobs or the retention of existing jobs? Please explain and quantify if possible. \*

The proposed planning project will not, however, the planning is a necessary prelude to construction of improvements. Once in place, utilities and related improvements will open to the door to a variety of employment opportunities and business expansion due to the denser development potential possible through the extension of City utility services and improved access..

How does this Project satisfy, in whole or part, the local and county economic diversification strategy?

The proposed project is a critical part of the community's economic development strategy. The Comprehensive Plan revealed that the City has very limited properties available for new commercial, light industrial or residential uses. The annexation area also includes an important community rodeo facility, WSDOT and PUD shops and several commercial enterprises.

What are the measurable community benefits? \*

The project will give the community the detailed knowledge of the costs and benefits of city expansion. Long term benefits include increased opportunities for employment and business, housing and larger rate and tax base. The annexation also provides a new and improved access to the City athletic parks, a highly used and valued public asset which currently has limited access. A measurable benefit to the community.

For the following items, please indicate the current status. \*

	Completed	Underway	Not Needed	Requested from the EA/EDD	Not Applicable	Other
Feasibility Study	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Engineering Report	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Permits	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Business or Strategic Plan	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Grant Applications	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Implementation Financing	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Letter of Support	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Partners Organized	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Project Coordination	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

List the main goals your project seeks to accomplish. \*

1. Identify specific infrastructure improvements, location and cost
  2. Involvement of affected landowners and community members
  3. Annexation of area into City
  4. Accomplishment of permitting, environmental and cultural approvals required prior to construction of improvements.
-

Identify and estimate the project tasks and costs to be completed by your organization. \*

Task	Estimated Cost
Project Coordination	\$2,500
Project Management	\$2,500
Grant Requests	\$3,000
Planning, Permitting, Engineering/ permitting/environmental and cultural approvals	\$92,000

What is your current and anticipated schedule of work? Please list by Task, Status, and Timeline \*

The project is dependent upon securing funding to complete the next phase - the planning, permitting and engineering of the utilities and transportation improvements. In the meantime, the city continues to seek funding, work with landowners and keep the annexation effort on a front burner. The proposed schedule is as follows:

1. Secure project funding
2. Select consultants (2 month)
3. Complete draft study/report (6 months)
4. Secure required permits, environmental/cultural approvals (4 months)

Is there a sponsor for the Project? \*

Yes

No

If there is a sponsor, please name the sponsor.

City of Tonasket

List any supporting entities of the Project, including local, county, regional, community, government agencies, private, business or non-profit. Define the level of support. \*

The project is supported of many of the landowners in the affect area.

List sources of match dollars that are secured. \*

None

List sources of match dollars that are planned. \*

The amount of match will depend on the amount of grant and/or loan dollars the City can successfully obtain. Ideally the City will secure funding from two sources that can match one another.

List sources of non-match dollars such as State, Federal, County, or Foundation money as (S)secured, (P)planned, (N)needed, or (NA)not applicable. \*

The City anticipates both state (CERB) and federal (WSDA RD) funding. No funding has been secured, all funding is needed.

Identify the assistance you are requesting from the EA. Please select all that apply. \*

- Inclusion on county/regional list of ranked Economic Development Projects
- Fund Sourcing
- Project Facilitation
- Grant Writing
- Letter of Support
- Emerging Opportunity Account
- Other: .....

If you indicated "other", please explain your needs. \*

None .....

How will this Project improve local infrastructure capacity? \*

While the planning project will not result in infrastructure improvements, it will lay the foundation and secure permits and environmental/cultural approvals required for the City to successfully obtain grant/loan dollars for infrastructure construction. ....

Are there any other factors significant to this project that we should be aware of, such as emergency declarations, bird in hand industry, volunteer efforts, links to other priority projects, etc.? \*

The City has completed a Cost/Benefit study on the proposed annexation and held several public meetings with affected landowners. ....

Will this project help you solve a health or safety problem or come into compliance with an EPA or DOE order? If so please specify. \*

No orders exist or are pending.

What quantifiable outcomes are you going to track to measure the success of this project? \*

Successful completion of study/report with ample public engagement, obtain required permits and environmental/cultural approvals.

### Attachments

Please add any attachments or supporting documents that you would like to your application here.

Thank you for completing the 2020 Okanogan County Economic Development Prioritization Process Project application. We will be in contact to let you know when you will be invited to present your project to the Economic Alliance Infrastructure Committee.

This content is neither created nor endorsed by Google.

Google Forms

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### Application

Project Name-For multiple projects, you will need to submit separate applications. \*

Tonasket Public Library

Estimated Project start and completion dates: MM/DD/YYYY \*

1/1/20 - 9/1/20

Project Organizer or Lead: Name, Organization, Title, Phone Number, Email Address \*

Alice Attwood, City Clerk, city of tonasket, P.O. 278, Tonasket, WA 98855, 509 486 2132,  
tonasket@nvinet.com

Is the lead organization a 2019 or 2020 NCW EDD member? \*

Yes

No

Please provide a brief description of the project (100 words or less). \*

Tonasket's Library, constructed in 1982, has outgrown its 1597 sq ft space. The planned project is the first phase of the effort to replace and/or relocate this important community asset. The \$60,000 project entails securing qualified consultant services to complete three important tasks in concert with the community: 1) determining space needs for library collections, programing and activities; 2) evaluating and prioritizing possible locations; and, 3) prepare conceptual designs and estimated costs for replacement facility.

What project milestones will be completed in 2020? \*

Depending on availability of funding the entire project will be completed in 2020.

Will your project require the use of the Economic Alliance/EDD 501(c)3 Status for grant writing?

\*

Yes

No

If the EA/EDD is used to acquire funds, who will administer those funds? \*

- Lead Organization
- EA/EDD
- Other

What are the measurable economic benefits at the local and regional level. (e.g. how will completion of this project measurably advance the economy of Okanogan County and the NCW region. \*

The Tonasket Library, a member of the North Central Washington Library network, is an important hub for information, education and communication in the Tonasket Area. In the changing economy, access to information, particularly "free" sources such as provided by the Library, is vital in a community with a Low and Moderate Income population of 72.22%.

Will this Project result in the creation of new jobs or the retention of existing jobs? Please explain and quantify if possible. \*

While the intent of the project is not creation or retention of jobs, the end result of a new library facility will create opportunities for both creation and retention through improved access to information and educational opportunities. A larger Library would employ more staff directly, and have a positive impact on the community and increasing downtown vitality. The shared resource model allows the Library to function as a community hub that can support the growth and success of small businesses.

How does this Project satisfy, in whole or part, the local and county economic diversification strategy?

Education is an important component of the overall economic diversification strategy. The library provides a significant asset to economic development in the community. This phase of the project to replace or relocate the library is the first step in creating a new facility capable of meeting community needs well into the future.

What are the measurable community benefits? \*

This phase of the planned project will:

1. Involve the community in the process to replace the library
2. Identify space needs for a new or relocated facility
3. Identify the site for the library
4. Provide the conceptual plans and estimated costs needed to pursue construction and design funding

For the following items, please indicate the current status. \*

	Completed	Underway	Not Needed	Requested from the EA/EDD	Not Applicable	Other
Feasibility Study	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Engineering Report	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Permits	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Business or Strategic Plan	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Grant Applications	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Implementation Financing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Letter of Support	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Partners Organized	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Project Coordination	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

List the main goals your project seeks to accomplish. \*

1. Involvement of the community
2. Plans and costs for new and relocated facility

Identify and estimate the project tasks and costs to be completed by your organization. \*

Task	Cost
Project Management	\$2,500
Project Coordination	\$2,500
Space Analysis	\$15,000
Site Alternatives Analysis	\$15,000
Conceptual Designs and Costs	\$25,000

What is your current and anticipated schedule of work? Please list by Task, Status, and Timeline \*

Task	Status	Timeline
Establish Project Advisory Committee	completed	2019
Advertise for and select consultant	pending funding	2020

Is there a sponsor for the Project? \*

Yes

No

If there is a sponsor, please name the sponsor.

City of Tonasket

List any supporting entities of the Project, including local, county, regional, community, government agencies, private, business or non-profit. Define the level of support. \*

The project is supported by the City as well as the Friends of the Library and other community groups and individuals.

List sources of match dollars that are secured. \*

The Friends of the Library have committed up to \$1000 for this phase of the replacement/relocation effort.

List sources of match dollars that are planned. \*

The City intends to budget up to \$5,000 towards the project once the sources of the balance of funding needed for this phase are acquired.

List sources of non-match dollars such as State, Federal, County, or Foundation money as (S)secured, (P)planned, (N)needed, or (NA)not applicable. \*

The City is exploring all sources of non-matching dollars but it is too early in the process to have identified specific sources other than the CDBG program.

Identify the assistance you are requesting from the EA. Please select all that apply. \*

- Inclusion on county/regional list of ranked Economic Development Projects
- Fund Sourcing
- Project Facilitation
- Grant Writing
- Letter of Support
- Emerging Opportunity Account
- Other: .....

If you indicated "other", please explain your needs. \*

none .....

How will this Project improve local infrastructure capacity? \*

Completion of this phase of the planned replacement/relocation of the Library will provide the City with important information as it also wrestles with the decision of how to replace the space needed when the City Police Department is reconstituted. ....

Are there any other factors significant to this project that we should be aware of, such as emergency declarations, bird in hand industry, volunteer efforts, links to other priority projects, etc.? \*

Tonasket's Library has seen significant growth in users, activities and its collection over the past several years and community support is growing, with an increase of over 60% in patron visits in the last two years alone. In fact, the Tonasket Library's annual checkout per capita (13.24) exceeds both regional averages (7.86) and national averages(8.14). ....

Will this project help you solve a health or safety problem or come into compliance with an EPA or DOE order? If so please specify. \*

no

What quantifiable outcomes are you going to track to measure the success of this project? \*

Completion of the three tasks outlined above.

### Attachments

Please add any attachments or supporting documents that you would like to your application here.

Thank you for completing the 2020 Okanogan County Economic Development Prioritization Process Project application. We will be in contact to let you know when you will be invited to present your project to the Economic Alliance Infrastructure Committee.

This content is neither created nor endorsed by Google.

Google Forms

2021  
City Clerk's  
**Preliminary Budget**  
(with comparisons)

	2020	2021
<b>PROPERTY VALUATION</b>	<b>52,656,147.00</b>	<b>62,186,840.00 (est)</b>
<b>FUNDS</b>		
<b>Current Expense</b>	<b>1,438,264.33</b>	<b>1,110,372.65</b>
<b>Cumulative Police</b>	<b>70,232.00</b>	<b>70,340.07</b>
<b>Cemetery Operating</b>	<b>25,400.00</b>	<b>22,550.00</b>
<b>Cemetery Trust</b>	<b>45,997.97</b>	<b>46,097.97</b>
<b>Cemetery Improvement</b>	<b>3,250.00</b>	<b>3,267.90</b>
<b>Drug Fund</b>	<b>0</b>	<b>-0-</b>
<b>City Street</b>	<b>480,013.00</b>	<b>110,175.00</b>
<b>City Street Reserve</b>	<b>19,720.50</b>	<b>21,062.89</b>
<b>Gerhard Operating</b>	<b>8,749.00</b>	<b>9,962.50</b>
<b>Hotel/Motel Tax</b>	<b>11,018.00</b>	<b>11,000.00</b>
<b>Swim Pool</b>	<b>69,941.00</b>	<b>69,941.00</b>
<b>City Hall/Park Reserve</b>	<b>23,201.00</b>	<b>37,839.72</b>
<b>Cumulative Building</b>	<b>57,150.00</b>	<b>57,290.09</b>
<b>Capital Improvement</b>	<b>79,000.00</b>	<b>102,663.51</b>
<b>Pool Reserve</b>	<b>10,359.09</b>	<b>10,329.64</b>
<b>Equipment</b>	<b>6,710.00</b>	<b>1,820.75</b>
<b>Police Equipment</b>	<b>2,164.00</b>	<b>8,214.02</b>
<b>Water</b>	<b>557,800.00</b>	<b>563,800.00</b>
<b>Water Reserve</b>	<b>14,343.50</b>	<b>18,885.31</b>
<b>Water Bond Redemption</b>	<b>201,610.27</b>	<b>218,376.74</b>
<b>Water Bond Reserve</b>	<b>92,077.80</b>	<b>101,906.31</b>
<b>Sewer</b>	<b>481,800.00</b>	<b>502,500.00</b>
<b>Sewer Reserve</b>	<b>341,475.00</b>	<b>349,780.70</b>
<b>Sewer Bond Redemption</b>	<b>120,679.79</b>	<b>187,935.79</b>
<b>Sewer Bond Reserve</b>	<b>70,196.00</b>	<b>70,201.66</b>
<b>Sewer Project</b>	<b>135,853.88</b>	<b>-0-</b>
<b>Storm Water</b>	<b>85,007.57</b>	<b>33,212.59</b>
	<b>4,452,013.70</b>	<b>3,739,526.81</b>

**tonasket@nvinet.com**

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**From:** Marylou KRINER <mloukriner4@msn.com>  
**Sent:** Thursday, October 8, 2020 7:43 AM  
**To:** City of Tonasket  
**Subject:** Fw: Gutters

Alice,  
FYI

---

**From:** Owen Kresek <timberlineconstruction87@gmail.com>  
**Sent:** Wednesday, October 7, 2020 1:50 AM  
**To:** mloukriner4@msn.com <mloukriner4@msn.com>  
**Subject:** Gutters

Hey so the price on the gutters is \$1,567.83! Also Darren said you wanted a quote on painting the whole ceiling on the south end of shop it looks like \$2,500 would get it done, there would need to be some prep work done as well and that's figured in that.

**Timberline Construction**  
 PO Box 60  
 Tonasket, WA 98855  
 (509)322-1074

# Invoice

Date	Invoice #
10/7/2020	659

Bill To
City of Tonasket

Due Date	Ship To
10/7/2020	city shop

Description	Quantity	Rate	Amount
Reroof City shop	1	75,000.00	75,000.00
		<b>Subtotal</b>	\$75,000.00
		<b>Sales Tax (8.5%)</b>	\$6,375.00
		<b>Total</b>	<b>\$81,375.00</b>

75,000.00  
 - 3,750.00 5%  
 71,250.00  
 + 6,125.25 tax  
 77,375.25



TONASKET, WA  
T-O ENGINEERS, INC.  
CENTRAL WASHINGTON ASPHALT

SCHEDULE A

Item Description	Quantity	Unit	Contract Bid		Previous		Current Application	
			Unit Price	Extended Amount	Quantity	Cost	Quantity	Cost
	1	L.S.	\$ 31,561.00	\$ 31,561.00	-	\$ -	0.90	\$ 28,404.90
	250	L.F.	\$ 3.00	\$ 750.00	-	\$ -	250	\$ 750.00
Course - Pulverize and Blend (7" Depth)	16,150	S.Y.	\$ 0.90	\$ 14,535.00			Removed by Award of Bid Sched	
Course - Grade and Compact	16,150	S.Y.	\$ 3.00	\$ 48,450.00	-	\$ -	16,150	\$ 48,450.00
	2,400	TON	\$ 88.00	\$ 211,200.00	-	\$ -	2,855	\$ 251,240.00
	5	E.A.	\$ 75.00	\$ 375.00			Removed by Award of Bid Sched	
	350.0	E.A.	\$ 38.00	\$ 13,300.00			Removed by Award of Bid Sched	
	4	A.C.	\$ 2,325.00	\$ 9,300.00	-	\$ -	-	\$ -
Miss Beads	410	S.F.	\$ 1.10	\$ 451.00	-	\$ -	410	\$ 451.00
Miss Beads	410	S.F.	\$ 1.10	\$ 451.00	-	\$ -	-	\$ -
Miss Beads	3,760	S.F.	\$ 0.50	\$ 1,880.00	-	\$ -	3,760	\$ 1,880.00
Miss Beads	3,760	S.F.	\$ 0.50	\$ 1,880.00	-	\$ -	-	\$ -
<b>SUBTOTAL BID SCHEDULE A</b>				<b>\$ 334,133.00</b>		<b>\$ -</b>		<b>\$ 331,175.90</b>

SCHEDULE B

Item Description	Quantity	Unit	Contract Bid		Previous		Current Application	
			Unit Price	Extended Amount	Quantity	Cost	Quantity	Cost
	1	L.S.	\$ 1,000.00	\$ 1,000.00	-	\$ -	1	\$ 1,000.00
Gravel Uncompacted	1,130	C.Y.	\$ 42.00	\$ 47,460.00	-	\$ -	1,130	\$ 47,460.00
Course - Pulverize and Blend (9.5" Depth)	16,150	S.Y.	\$ 0.90	\$ 14,535.00	-	\$ -	16,150	\$ 14,535.00
	150	C.Y.	\$ 38.00	\$ 5,700.00			Removed by Award of Bid Sched	
<b>SUBTOTAL BID SCHEDULE B</b>				<b>\$ 68,695.00</b>		<b>\$ -</b>		<b>\$ 62,995.00</b>

SCHEDULE C

Item Description	Quantity	Unit	Contract Bid		Previous		Current Application	
			Unit Price	Extended Amount	Quantity	Cost	Quantity	Cost
	1	L.S.	\$ 1,000.00	\$ 1,000.00	-	\$ -	1	\$ 1,000.00
	600	C.Y.	\$ 41.00	\$ 24,600.00	-	\$ -	600	\$ 24,600.00
<b>SUBTOTAL BID SCHEDULE C</b>				<b>\$ 25,600.00</b>		<b>\$ -</b>		<b>\$ 25,600.00</b>
<b>SUBTOTAL PAY APPLICATION</b>				<b>\$ 428,428.00</b>		<b>\$ -</b>		<b>\$ 419,770.90</b>

**Amendment**

Contract Number: 20-6541C-346  
Amendment Number: A

**Washington State Department of Commerce  
Local Government Division  
Community Capital Facilities Unit  
Coronavirus Relief Fund for Local Governments**

<b>1. Contractor</b> Town of Tonasket 209 S Whitcomb Ave TONASKET, Washington 98855-0487		<b>2. Contractor Doing Business As (optional)</b>	
<b>3. Contractor Representative (only if updated)</b> Alice Attwood Clerk-Treasurer (509) 486-2132 Tonasket@nvinet.com		<b>4. COMMERCE Representative (only if updated)</b> Janet Eaton Project Manager (360) 725-3166 Fax 360-586-5880 janet.eaton@commerce.wa.gov PO Box 42525 1011 Plum St SE Olympia, WA 98504-2525	
<b>5. Original Contract Amount (and any previous amendments)</b> \$33,300.00	<b>6. Amendment Amount</b> \$16,650.00	<b>7. New Contract Amount</b> \$49,950.00	
<b>8. Amendment Funding Source</b> Federal: X State:      Other:      N/A:		<b>9. Amendment Start Date</b> Date of Execution	<b>10. Amendment End Date</b> November 30, 2020
<b>11. Federal Funds (as applicable):</b> \$49,950.00	<b>Federal Agency:</b> US Dept. of the Treasury	<b>CFDA Number:</b> 21.019	
<b>12. Amendment Purpose:</b> To provide additional funding for costs incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) during the period of March 1, 2020 thru November 30, 2020. Final invoices must be received by December 15, 2020.			

COMMERCE, defined as the Department of Commerce, and the Contractor, as defined above, acknowledge and accept the terms of this Contract As Amended and attachments and have executed this Contract Amendment on the date below to start as of the date and year referenced above. The rights and obligations of both parties to this Contract As Amended are governed by this Contract Amendment and the following other documents incorporated by reference: Contractor Terms and Conditions including Attachment "A" – Scope of Work, Attachment "B" – Budget & Invoicing, Attachment "C" – A-19 Certification, Attachment "D" – A-19 Activity Report. A copy of this Contract Amendment shall be attached to and made a part of the original Contract between COMMERCE and the Contractor. Any reference in the original Contract to the "Contract" shall mean the "Contract as Amended".

<b>FOR CONTRACTOR</b>	<b>FOR COMMERCE</b>
_____	_____
Marylou Kriner, Mayor	Mark K. Barkley, Assistant Director, Local Government Div
_____	_____
Date	Date
	<b>APPROVED AS TO FORM ONLY</b>
	_____
	Sandra Adix Assistant Attorney General
	_____
	3/20/2014 Date

## Amendment

This Contract is **amended** as follows:

**Contract amount has been increased by \$16,650.00.**

**Contract end date has been extended from October 31, 2020 to November 30, 2020.**

**Final reimbursement request must be received by December 15, 2020.**

**ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT REMAIN IN FULL FORCE AND EFFECT.**

## LOCAL GOVERNMENT CORONAVIRUS RELIEF FUNDS CERTIFICATION

I, **Alice Attwood**, am the **City Clerk-Treasurer of City of Tonasket**, and I certify that:

1. I have the authority and approval from the governing body on behalf of the Local Government to request reimbursement from the Department of Commerce (Commerce) per contract number **20-6541C-346** from the allocation of the Coronavirus Relief Fund as created in section 5001 of H.R.748, the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") for eligible expenditures included on the corresponding A-19 invoice voucher for report period **March 1, 2020 thru November 30, 2020**.
2. I understand that as additional federal guidance becomes available, a contract amendment to the agreement between Commerce and the Local Government may become necessary.
3. I understand Commerce will rely on this certification as a material representation in processing this reimbursement.
4. I certify the use of funds submitted for reimbursement from the Coronavirus Relief Funds under this contract were used only to cover those costs that:
  - a. Are *necessary expenditures* incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
  - b. Were not accounted for in the budget most recently approved as of March 27, 2020; and
  - c. Were incurred during the period that begins on March 1, 2020, and ends on November 30, 2020.
5. I understand the use of funds pursuant to this certification must adhere to official federal guidance issued or to be issued on what constitutes a necessary expenditure. We have reviewed the guidance established by U.S. Department of the Treasury<sup>1</sup> and certify costs meet the required guidance. Any funds expended by the Local Government or its subcontractor(s) in any manner that does not adhere to official federal guidance shall be returned to the State of Washington.

Footnote:

1 – Guidance available at <https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments.pdf> (4/30/2020)

LOCAL GOVERNMENT CORONAVIRUS RELIEF FUNDS CERTIFICATION

Page 2 of 2

6. I understand the Local Government receiving funds pursuant to this certification shall retain documentation of all uses of the funds, including but not limited to invoices and/or sales receipts in a manner consistent with §200.333 *Retention requirements for records* of 2 CFR Part 200 *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Such documentation shall be produced to Commerce upon request and may be subject to audit by the State Auditor.
  
7. I understand any funds provided pursuant to this certification cannot be used as a revenue replacement for lower than expected tax or other revenue collections.
  
8. I understand funds received pursuant to this certification cannot be used for expenditures for which the Local Government has received any other emergency COVID-19 supplemental funding (whether state, federal or private in nature) for that same expense.

I certify that I have read the above certification and my statements contained herein are true and correct to the best of my knowledge.

**Alice J. Attwood**

Printed Name

**City Clerk-Treasurer**

Title

Signature

Date:



# Quote

**513 Okoma Dr**  
**Omak WA, 98841**  
 Contr. Lic. No.: DRGLARG9460G

**October 6, 2020**  
**TONASKET CITY**  
**HALL**

Salesperson	Job	Payment Terms	Due Date
RICH	WALK UP WINDOW		

Qty	Description	Unit Price	Line Total
1	3/8 GLASS		292.30
1	SPEAK THRU		150.00
1	COUTERTOP MATERIALS		150.00
1	LABOR TO BUILD COUNTERTOP		2500.00
1	LABOR TO INSTALL ALL		3500.00
1	DROP IN TRAY IF NEEDED		200.00
	ALL SHIPPING INCLUDED		
	CUSTOMER WILL PICK OUT COUNTERTOP COLOR		
	ALL LABOR IS BASED ON PREVAILING WAGES AND PAPERWORK		
<b>Subtotal</b>			<b>6792.30</b>
<b>Sales Tax</b>			<b>577.35</b>
<b>Total</b>			<b>7369.65</b>

To accept this quotation, sign here and return: \_\_\_\_\_

*Thank you for your business!*  
 Rich Lockwood, Owner 509-826-1728

## Trango Proposal

~~to~~ The city of Tonesket allow  
the construction of 1 bus stop  
~~to~~ with a shelter and sign at  
the corner of Westown Ave ~~State St~~ <sup>Sixth</sup> ~~St~~ <sup>aga</sup>  
adjacent to the fire hall, and 1 stop <sup>sign</sup>  
stop in front of the old P.O.  
building on Whitcomb ave -  
with approval of Public Works  
Dept. All expenses ~~to be~~ to be  
the responsibility of Trango, i.e.  
Construction, maintenance, & Garbage PU.

**From:** Benge, Seth (ECY) <sben461@ECY.WA.GOV>  
**Sent:** Wednesday, October 7, 2020 5:01 PM  
**To:** tonasket@nvinet.com  
**Cc:** Zehner, Sarah (ECY); Jeff Moran; Thompson, Daniel (ECY)  
**Subject:** RE: funding offer--City of tonasket  
**Attachments:** Financial Capability Assessment Checklist.docx

Hi Alice,

Thanks for staying in touch. The first step is to get the attached FCA Checklist filled out and sent to Daniel Thompson, who I have cc'ed.

I want to make sure Tonasket is aware that starting this process does not obligate them to take on the debt/loan. Only once the authorized signatory has signed the completed agreement will Tonasket be obligated to pay back the loan. Until then, we will be working to negotiate the agreement.

Another thing that Tonasket should be aware of is the schedule of this time of year for our program and the typical process of negotiating an agreement.

Starting next week, I will be required to spend the bulk of my time grading incoming FY22 grant applications. The deadline for FY22 grant applications is Oct. 13 at 5 PM PST. We have a hard deadline to finish our review of all the applications by the beginning of December. Considering the holidays in November and the required furloughs this year, my time will be very limited in regards to handling correspondence about agreement negotiations.

The negotiation process can be time consuming, depending upon the needs of the recipient and the complexity of the project. The WQC-2021-Tonask-00094 is not a simple project as it involves federal loan funds as well as state grant funds. The negotiation process will look something like this: first, I will write draft agreement. Next, my Ecology (ECY) team will review it, comment, and prepare it for recipient review. Next, we will send it to the recipient (Tonasket, in this case) to review and make comments. Then we will meet to answer any questions and finalize the agreement. Next the agreement will go through various people at our ECY headquarters—my understanding is that this step can take between 1-2 months to complete (Sarah Zehner can correct me if I'm wrong). Next, the finalized agreement will go to the recipients authorized signatory for a signature. Finally ECY will sign it. ECY generally likes to have the agreements signed by the end of the December, with the end of January being the latest.

The lengthy process to finalize an agreement and the upcoming time sink I will be experiencing due to grading FY22 applications is the reason I have been bugging you to get this checklist filled out and the process started. I understand the need for the Tonasket Council to meet to discuss the project and the funding involved (and I support this decision). Regardless, the fact that Tonasket has waited until Oct. 13 to decide whether or not to accept the loan/grant means that there will be pressure on both the ECY team and Tonasket to push through the negotiations process quickly in order to get an agreement signed in a timely fashion.

I have spoken to Jeff Moran and Mark Johnson at Varela and our team regarding this project; I want you and your team to know we are here to support you in any way possible. I know that you wear a lot of hats and work hard for your community—I appreciate the work you have done thus far. I am happy to answer any questions for Tonasket along the way. Please let me know if there's anything I or my team can do to help the new mayor understand the project and the expectations that will come with it.

---

Seth Benge | 509.406.2571 | Stormwater Grants Project Manager, Central Regional Office  
Water Quality Program | WA State Department of Ecology  
1250 W Alder St., Union Gap WA 98903 | [seth.benge@ecy.wa.gov](mailto:seth.benge@ecy.wa.gov)

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**From:** tonasket@nvinet.com <tonasket@nvinet.com>  
**Sent:** Tuesday, October 6, 2020 11:49 AM  
**To:** Benge, Seth (ECY) <sben461@ECY.WA.GOV>  
**Subject:** funding offer--City of tonasket

**THIS EMAIL ORIGINATED FROM OUTSIDE THE WASHINGTON STATE EMAIL SYSTEM - Take caution not to open attachments or links unless you know the sender AND were expecting the attachment or the link**

Seth,

What is the next step regarding the funding offer? I have Council next week and I would like to get this taken care of.

Thanks,

Alice J. Attwood, MMC  
City Clerk-Treasurer  
City of Tonasket  
P.O. Box 487  
Tonasket, WA 98855



## Financial Capability Assessment Checklist

The Environmental Protection Agency requires Ecology to conduct a Financial Capability Assessment (FCA) of all applicants offered a Clean Water State Revolving Fund (CWSRF) loan. The FCA assesses the ability of the applicant to raise and maintain sufficient funds to repay the CWSRF loan and operate and maintain the funded project. The FCA must be completed even if an FCA of the applicant was previously conducted. The FCA must be completed before a CWSRF loan agreement can be signed.

Please complete the checklist below and submit it via email to [daniel.thompson@ecy.wa.gov](mailto:daniel.thompson@ecy.wa.gov). If you have any questions email or call Daniel Thompson at: [daniel.thompson@ecy.wa.gov](mailto:daniel.thompson@ecy.wa.gov) or 360-407-6510.

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**Application Number(s):** WQC-2021-Tonask-00094

**Do you have a fund to repay the CWSRF loan for this project?**  Yes  No.

- If "Yes", list the name of the fund or describe the fund type: Storm Water Fund.
- If "No", describe how you will raise and maintain sufficient funds to repay the CWSRF loan and operate, maintain, and repair the project: \_\_\_\_\_.

**Do you have another loan(s) or bond(s) paying for this project?**  Yes  No.

- If "Yes", what is the annual debt service? \$\_\_\_\_\_

**If applicable, what is the total number of equivalent residential units (ERUs) for your facility/system?** 647  Not Applicable

**Provide any additional comments or information you have that may impact Ecology's FCA.** \_\_\_\_\_.